


STANTON TERRITORIAL HEALTH AUTHORITY

Yellowknife, Northwest Territories

TITLE: Continuing Education and Professional Development	Revision Date: 28 February 2018	Issue Date: 28 February 2016
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Distribution: Laboratory Quality Manual	Page: 1 of 2	
Approved by: S. Asmussen, Manager of Diagnostic Services	Signed by: 	

PURPOSE:

Continuing education (CE) may be defined as instructional programs that bring participants up-to-date in a particular knowledge or skill area and is generally used to refer to activities occurring post formal certification/licensing is provided. CE includes lectures, courses, seminars, webinars, or any other similar type of educational program designed to provide an individual with further skills or knowledge applicable to his or her line of work.

Professional development (PD) extends beyond fulfillment of CE requirements. It includes participation in programs and activities intended to develop an individual beyond his or her current knowledge, skill sets, and abilities as a laboratory professional. PD involves an employee actively setting clear personal and professional learning goals, pursuing them, and applying the knowledge gained to his or her professional practice.

Both laboratory management and personnel have responsibilities with regard to PD. It is necessary for laboratory management to collaborate with individual personnel to identify personal interests and career needs in order to determine appropriate professional development activities. An employee should realize that professional development is a personal responsibility consisting primarily of self-driven and self-directed educational activities and he or she should not expect that employers will provide or reimburse employees costs for all professional development activities in which the employee participates.

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RESOURCES PROVIDED FOR CONTINUING EDUCATION:

- Medtraining.org
- Courses through the HR Training Calendar
- Stanton Learning Management System Courses
- Assorted Journals and Publications

RESOURCES PROVIDED FOR PROFESSIONAL DEVELOPMENT:

- Professional Development Initiative
 - Current Guidelines are available in the shared drive > SHRB Forms > PDI

REFERENCES:

- Clinical and Laboratory Standards Institute. (2015). *Laboratory Personnel Management* (First Edition ed.). Wayne, PA, USA: Clinical and Laboratory Standards Institute.

REVISION HISTORY:

REVISION	DATE	Description of Change	REQUESTED BY
1.0	16Dec15	Initial Release	C. Russell

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