

Laboratory Staff Meeting

Location: Laboratory – Core Laboratory

25 January, 2017 11:15 – 11:45

1. Biosafety officer:
 - Wanted to remind us that it is not appropriate to taste chemicals to see what it is
 - Apparently a department (not lab) was doing this
2. Sharps container on collection trays:
 - Jennifer showed us pictures of sharps containers on collection trays that were too full



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- - This is the number one cause of sharps injuries
 - Please make sure to empty your container when it is full and to check your container before you go up for rounds to see if it is getting full
 - This is a risk for yourself and for your co-workers
 - Moses also brought up how people are recapping needles that they decided not to use. Jennifer reminded us to still discard a needle even if it wasn't used
3. Fire inspection:
- On site today from 1-4
 - We will get follow up report to see if any changes need to be made
4. Roundtable:
- Mike: will be doing validations this week and will be discussing Advia replacement with technologists
 - Erin: brought up the new procedure on how to deal with multiple requisitions on the same patient. Wanted to make sure everyone knew that making multiple Medipatient stays does not cost the healthcare system more. Each patient only gets billed once per day regardless of the number of Medipatient stays
 - Moses: discussed how specimens come down late in the evening but the Dr. wants the results the next morning. Jennifer said that this illustrates how other healthcare professionals don't really understand what we do in the laboratory. There will be a ward manual created that will include the testing menu, hours of operation, etc. but this will not be started until after the new organization of the healthcare system
 - Jennifer: wanted to remind us that vacation requests for advanced scheduling need to be in by January 31 and PDI applications will be considered February 20 for the next fiscal year. Need to meet with Jennifer to discuss your PDI application to ensure it is aligned with your learning goals on your performance document.

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5. Core lab:

- Veronica: wanted to discuss how processing community blood smears with only name on them is not a good idea as many people have the same name. Jennifer said that the policy is 2 client identifiers need to be on patient specimens unless it is an irretrievable specimen, then waiver form needs to be filled out.
- LIS upgrade: LIS wanted to confirm which auto generated TQC orders are being used. It was determined that the iSTAT pending is the only one.
- Email from Brianne: there was an incident where PCC was unable to call in DI staff as they were using their personal phone and it was not working. Jennifer wanted to make sure that everyone was using the call phones that are provided and not their personal phones. Also, when call in is completed staff need to check with PCC before leaving to ensure everything is complete. Nicole also brought up how ER calls on the call phone early in the morning when call is over. Jennifer sent out an email reminding them what phone to use when. The call phone should have message saying they need to call the lab if it is turned off so turn off call phone when call shift is over.