

## Laboratory Staff Meeting

Location: Laboratory – Core Laboratory

01 February, 2017, 11:18 – 11:29



1. Patient Commendation
  - a. Brianne received some positive feedback from a patient whom stayed at the hospital in December 2016.
  - b. The patient specifically cited the lab and Surgical Day Care as providing excellent care.
  - c. Pearl was mentioned, by name, for her phlebotomy technique.
2. Pour-Off Urines for Chemistry Received from Communities
  - a. When you receive urines from communities in the orange topped containers, please pour them off into the appropriate urine containers.
  - b. All urines received from Hay River and Ft. Smith should also be double checked to ensure that the correct label has been applied. The -81 extension label should be affixed to the sample tube; otherwise the 5600 will not recognize the sample for testing.
3. Blood Bank Samples
  - a. Last week there was an incident where a blood bank sample was placed on the bench in blood bank, but the Core team were not informed. This lead to unnecessary delays in testing and additional work for the evening technologist whom discovered the sample very late in the day.
  - b. If you are placing a sample in the Blood Bank area, please make sure you tell someone about it so that the samples may be tested in a timely fashion.
4. Biosafety Training Volunteer Needed
  - a. Carolyn would like to develop some training materials for the Biosafety / Biosecurity programme. She is looking for a volunteer that is willing to be photographed and/or filmed for this purpose.
  - b. If you are interested please let Jen or Carolyn know.
5. Weekend Volunteers Needed
  - a. There is currently an active search in the area for a missing hunter. The RCMP has asked that SAR members be available for the weekend.
  - b. Mike is currently scheduled for the weekend and may not be able to report for work if the search continues into Saturday and Sunday.
  - c. If you are willing to volunteer for additional days over the weekend please let Jen know. Overtime will be paid at the appropriate rate.
6. Minor Capital Requests
  - a. The call for Minor Capital submissions went out this morning.
  - b. Currently on Jen's list for items to be replaced are:
    - i. Phlebotomy Chair
    - ii. Replace the last two fabric chairs in the lab
    - iii. Blood Bank Fridge
    - iv. Glass door fridge in the Core area utilized by Micro.
  - c. If you have any further items that you would like included please let Jen know by February 28<sup>th</sup>.

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### 7. Roundtable

- a. No attendants had items for Roundtable discussion