SCC-LIS_TIP OF THE WEEK

MODULE: SoftLab/SoftMic	SOFTWARE VERSIONS: 4.0.8
TOPIC: Healthcare Number Formats	ISSUE DATE:20March2017
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TOPIC/QUESTION:

How do I search a patient by healthcare number? I'm trying to type it in but the system won't even let me.

ANSWER/TIP:

The system will not let you type in a healthcare number outright, you always need to precede it with the appropriate "province" identifying code. This includes territorial numbers and other numbers such as RCMP healthcare numbers.

If you are having difficulties searching by healthcare number, double check that you are entering it with the correct syntax.

EXAMPLE:

-The healthcare number is "N1234567".
-This is a Northwest Territories number so must be preceded with the provincial code of "**NT**".
The correct way to enter would be: "NT**N1234567"****

The table below outlines correct syntax for all health care numbers

PROVINCE	CODE	FORMAT	EXAMPLE IN LIS
Alberta	AB	123456789 (9 numeric)	AB123456789
British Columbia	BC	1234567890 (10 numeric)	BC123456789
Canadian Armed Forces	DND	M12345678 (1 char, 8 num)	DNDM12345678
Manitoba	MB	123456789 (9 numeric)	MB123456789
New Brunswick	NB	123456789 (9 numeric)	NB123456789
Newfoundland	NF	123456789012 (12 numeric)	NF123456789012
Northwest Territories	NT	X1234567 (1 char, 7 num)	NTD1234567
Nova Scotia	NS	1234567890 (10 numeric)	NS1234567890
Nunavut	NU	123456789 (9 numeric)	NU123456789
Ontario	ON	1234567890 (10 numeric)	ON1234567890
Prince Edward Island	PE	12345678 (8 numeric)	PE12345678
Quebec	PQ	XXXX12345678 (4 char, 8 num)	PQABCD12345678
Royal Canadian Mounted Police	RCM	R123456789 (1 char, 9 num)	RCMR123456789
Saskatchewan	SK	123456789 (9 numeric)	SK123456789
Yukon Territory	YT	123456789 (9 numeric)	YT123456789