

Laboratory Staff Meeting

Location: Laboratory – Core Laboratory

31 May, 2017, 10:30 – 10:55



1. Jen and Carolyn
 - a. Jen and Carolyn will be extended for a final time in their transfer assignments until 06 December, 2017.
 - b. No further extensions can occur after this time as the transfer assignments will now have been in place for two years.

2. Tour of New Building
 - a. New COO, Les Harrison, has asked for hospital departments to nominate a front line staff member to tour the new facility.
 - b. Jen will forward the email, outlining the requirements for the participant to all members of the laboratory team. If you can commit to the requirements and would like to be considered please let Jen know.
 - c. Once Jen has received the names of all interested members she will draw a name out of a hat to determine who will be nominated by the lab.

3. Updates to Phlebotomy Practice – LabCon Topic
 - a. Bayo shared some information he obtained at the LabCon 2017 regarding upcoming changes to phlebotomy practice.
 - b. Some changes challenge long standing practice within the laboratory.
 - c. Jen will share the power point presentation and the updated CLSI guideline with all team members for your information.
 - d. Procedures will be updated based on the new standards.

4. Morning Collections Feedback
 - a. A nurse on the Medicine ward asked Bayo why we leave the rack of collected blood tubes on the Nurse's Station desk between collections. She identified the potential risk of a patient sample being taken from the rack
 - b. Discussion yielded that the Laboratory Team feels there is a very low risk of patient samples being stolen, but that the risk to patient confidentiality might be more of a realistic concern.
 - c. Jen will bring this question to the Quality and Risk Manager for possible input on a better practice during morning collections. In the meantime, please proceed with the status quo.
 - d. If you have an idea about how to potentially mitigate this risk, or you have experience from another facility that might be applicable in this instance, please do not hesitate to share this with Jen or the team.

5. Round Table:

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- a. Moses – Asks that whomever be selected to tour the new building be familiar with the blueprints and be able to report back any discrepancies to the team. Jen confirmed that Les had provided a list of criteria that the chosen individual will be expected to commit too. This list will be provided to all staff via email to review prior to nominating themselves for consideration of the tour.
 - b. Nicole – There were a lot of very interesting talks at LabCon. The CSMLS will be rolling out many of the ‘talks’ as webinars on their website.
 - c. Mike – A reminder to all staff to please check your SoftComm’s regularly.