

Laboratory Staff Meeting

Location: Laboratory – Core Laboratory

16 August, 2017 11:15 – 11:45

1. Problem Cancelling Orders With Non-reportable Tests
 - a. When an order is generated that contains both Stanton performed (reportable) tests and DynaLIFE performed (non-reportable) tests there are issues with the physical copies of the reports printing when the reportable tests are cancelled. This report cannot even force printed to the ward
 - i. Ex. Body Fluid sample for Cell Count and Referral Testing. If the Cell Count is cancelled the ward will not receive a hard copy of the report indicating that the test is cancelled.
 - b. This cannot be resolved at this time – the recommendation is to utilize the REJ code to ensure that physical reports are printing to the care areas to notify ordering clinicians, whom are not on EMR, of cancelled tests.
 - c. April to discuss the appropriateness of pursuing a Service Change Request with SCC.
2. Extra Labels required for D-Dimer and APTT Samples
 - a. D-Dimer and APTT samples must be poured off and frozen within 4 hours of collection. These samples must also be received frozen by the testing laboratory.
 - b. If APTT or D-Dimer samples are collected from patients at the YPCC location prior to 09:30 then an additional label must be printed for the frozen aliquot.
3. PHAC Site Visit
 - a. The Public Health Agency of Canada (PHAC) will be surveying the Stanton Territorial Hospital on August 30th to evaluate its compliance with the Human Pathogens and Toxins Act and Regulations.
 - b. Microbiology will most likely be the area focused on during the site visit.
 - c. Maintenance records for equipment such as centrifuges will also most likely be reviewed.
 - d. Please ensure that you are all wearing appropriate PPE in the laboratory during the day of the inspection and that your disinfectants, such as bleach and Accel TB Wipes are all in date.
4. Accreditation Survey
 - a. The Accreditation Canada bridging survey for the Leadership Standards will be occurring during the week of September 18 – 22.
 - b. This survey is to review a number of leadership standards only; a full Accreditation survey will occur in 2019.
 - c. The Leadership Standards we will be evaluated on can be found here: [Leadership Supplementary Survey Criteria](#)

5. Cracked Urine Tubes
 - a. It has been noticed that a large number of urine samples are being received on the testing bench poured off into cracked tubes.
 - b. Please have a look at the quality of the specimen sample tube and do not forward cracked tubes to the testing benches. These tubes crack, leak and or break and cause unnecessary bio hazard exposures.

6. Gestational Diabetes Screen Samples Collected at Other Sites
 - a. A GDS sample was received from one of the community health centres. The Health Centre submitted both a fasting serum sample and the 1 hour post load serum sample. Unfortunately the individual that labelled the samples for analysis labelled the fasting sample for analysis and erroneous test results were posted for the patient.
 - b. The GDS does not require the collection of a fasting sample. Should the Specimen Control area receive a fasting blood sample when this test is ordered they should discard it to ensure that there is no confusion.

7. Handling Frozen Specimens as Referral Samples
 - a. Following feedback received from DynaLIFE it has been agreed upon by the laboratory team that frozen samples will now be treated in the same manner as other referral tests.
 - b. When you are processing a frozen sample, these samples will be task listed in the same fashion as other referral samples and will be packaged individually in a biohazard bag with the manifest in the outer pocket. The packaged sample will then be placed in the freezer in a yellow bucket.
 - c. Frozen samples will be sent out Monday, Wednesday and Friday.

8. Roundtable
 - a. Theresa – We have received a call from OCD confirming that we were not the only laboratory to experience issues with our Level 3 HIV Verifier.
 - b. Joanne –
 - i. We have received a number of samples with requisitions from Aklavik in the Ft. Simpson box in the past few days. These requisitions have populated with the incorrect health centre. EMR is aware and has now suppressed AKL as a location at all sites other than at the Aklavik Health Centre.
 - ii. A number of specimen shipments have been dropped off at the back lately. This results in a delay in the Specimen Control team in processing these samples for analysis. Specimen Shipments should be dropped off at the front area immediately upon receipt. Jen will follow up with Materials Management to see if the couriers can drop the specimen shipments off directly to the laboratory Specimen Control area rather than Materials Management staff delivering the samples with other deliveries.

- iii. We will be having a party of August 25th at the Black Knight to wish our two Summer Students the best as they head back to school for the year and to welcome our two new staff members. If you would like to attend please put your name on the sign-up sheet by August 18th as Joanne will need to make a reservation.
- c. Jen - The Territorial Manager, Diagnostic Services competition has had a candidate successfully screen in. Interviews will be held in the coming weeks. The Manager level positions for Diagnostic Services will proceed, regardless of the outcome of the competition.