Heat Block Incident:

* The accessioning bench heat block led to a RiskPro; not being monitored for temperature.
* The temperature was set to 40’C so was hemolyzing samples. Mike spent quite some time investigating equipment errors and shipping problems prior to identifying the true source.
* A temperature record and thermometer have been installed and must be recorded daily.

MTS Pipette’s:

* Recent calibration could not prove the first and second aspiration from these pipette’s achieved the required accuracy. Please discard the first and second plunge; use the third.

Peripheral Smears ordered by Physician:

* Process is if ordered by physician the requisition should be taken back to the hematology MLT.

Critical Results:

* If the responsible care area refused to take results contact Jen; PCC after hours
* The ordering clinician is responsible; even if patient transferred

Accreditation Survey Day:

* Occurred Sept 20th with 2 accreditors on site
* We did not provide a good impression; no one was available to answer the door, phone or an urgent sample
* Please ensure lab coverage exists prior to taking breaks

New Infection Control Modules:

* Staff development has changed this mandatory training program; now 5 longer modules

Confirmatory Testing via Prov Lab:

* If calling Prov Lab note that not all staff have access to records more than 2 years old
* If no record can be found send refer sample out for confirmation

3-11 shift & Pending List Investigations:

* Many samples are not being investigated by the evening MLT; instead are left for others
* If you are following up on these samples please let others know (Soft Comm perhaps) when issue solved so no one else wastes time investigating the sample
* If you are already claiming an hour of OT (and getting paid for it) at the end of your shift you should stay to finish these investigations

Operational Readiness Team:

* Team will prepare for decommission /commissioning of the old / new building

Operational Requirements:

* No requests for time off will be granted beyond 1-micro MLT, 1 MLA, 1 Core MLT.
* Several large projects that are ongoing will require significant staff time.
* Use your time wisely

Roundtable:

* Carolyn indicates there is no report back from PHAC
* Theresa thanks everyone for the gifts she received while sick
* Mike asks if anyone is still having difficulties with access to the Sysmex CRC website

MWA 06OCT2017