

**Stanton Territorial Hospital**P.O. Box 10, 550 Byrne Road  
YELLOWKNIFE NT X1A 2N1

Document Number: TMM40100

Version No: 1.0

Page: 1 of 2

**Distribution:****Transfusion Medicine Manual**

Effective: 03 January, 2017

Date Reviewed: 27 December, 2017

Next Review: 27 December, 2017

**Document Name: Guidelines for the Evaluation of Requests for Blood Products****Approved By:**

Jennifer G. Daley Bernier, A/ Manager, Laboratory Services

**Status: APPROVED****PURPOSE:**

To provide guidelines for evaluation of requests for blood products for transfusion to a patient.

**GUIDELINES:**

- Requests for blood products for transfusion to patients must be in writing and must be on a transfusion requisition.
- Requests for transfusion can only be done by a clinician with current privileges in the Northwest Territories.
- The request must have:
  - The patient's last name and first name (or equivalent information if these are not available)
  - Patient's Date of Birth (or equivalent information if this is not available)
  - The Healthcare number (or equivalent information if this is not available)
  - The location of the patient
  - The required component/blood product
  - The volume or dosage of the requested component
  - The date and time of request and if known the date and time of transfusion
  - Any special requirements.
  - The clinical indication for the component
  - Relevant patient history (i.e. past transfusions, pregnancy, known antibody information)
- Verbal requests may be made to the Laboratory Technologist if documented and are followed up with the appropriate written or electronic documentation as per above.
- If any of the above information is incomplete, inaccurate or illegible the request shall not be accepted by the laboratory.

**NOTE:** This is a controlled document for internal use only. Any documents appearing in paper form are not controlled and should be checked against electronic version prior to use.

FILENAME: TMM40100.1GuidelinesforEvaluationofRequestsforsBloodProductsPRO.docx

Print Date: 27/12/2017 3:41:00 PM

<b>Document Name: Guidelines for the Evaluation of Requests for Blood Products</b>	<b>Document Number: TMM40100</b>	
	<b>Version No: 1.0</b>	<b>Page: 2 of 2</b>
	<b>Effective: 03 January, 2017</b>	

**RELATED DOCUMENTS:**

- TMM20001 Blood Bank Collection
- TMM20010 Evaluation of Specimen and Order Suitability for Blood Bank

**REFERENCES:**

1. Canadian Society of Transfusion Medicine. (April 2017). *Standards for Hospital Transfusion Services, Version 4.*
2. Canadian Standards Association. (December 15). *Blood and Blood Components CAN/CSA-Z902-15*

**REVISION HISTORY:**

<b>REVISION</b>	<b>DATE</b>	<b>Description of Change</b>	<b>REQUESTED BY</b>
1.0	03 Jan 2018	Initial Release	A. Richardson