

Laboratory Staff Meeting Minutes

30 May 2018
11:15 – 11:29

1. OE Tags and LIS Tip – Erin
 - a. If you are cancelling a lab test please make use of the OE tags as described in the [2018-01-24 LIS Tip Of The Week: Order Comments Tags: Cancellation Reason](#)
 - b. It is important to make sure that any notes you enter are specific to ensure other people reading them clearly understand the reason for cancellation.
2. Gowns – Erin
 - a. Erin noticed that a number of used isolation gowns were tossed on top of the linen bag, which had fallen off its rack.
 - b. Please place the linen bag back on the rack if you notice it has fallen off – Do not simply throw your used gowns on top of it and expect someone else to clean it up.
3. Chemistry Test Stability – Amy
 - a. Every chemistry test has a period of stability. Some chemistry tests, such as CRP have a short stability at room temperature.
 - b. Core Lab staff should consider alternative methods of storage, such as storing completed samples in the fridge, to prolong stability for tests.
 - c. All lab staff should double check with the Chemistry tech. to ensure that the sample is still appropriate to use before logging in add-on tests.
4. Check Test Clarification – Amy
 - a. There was an instance where an additional ABO/Rh test was ordered and collected for a patient unnecessarily.
 - b. Please refer to the appropriate procedure for when to add the CHECK test.
5. Reflex Morph and Diff on Advia – Amy
 - a. The LIS will not automatically generate a reflex morphology or differential for flags that show up under the “Sample/Systems Flags” area of the Advia print out.
 - b. Technologists must review each print off from the analyzer to evaluate if a morphology or differential is required. It is not acceptable to simply rely on the LIS to generate reflex testing under any circumstances.
6. Roundtable
 - a. There were no items for roundtable