1. No staff meeting scheduled for next week
2. Jen on duty travel Aug 13th – 15th
	1. Carolyn & Cynthia to cover
3. Labelling
	1. A serious incident occurred Aug 7th where incorrect results were released on a patient because a pour off tube was incorrectly filled with someone else’s sample. If not caught this patient would have had an unnecessary medical intervention that could have been hazardous.
	2. When labelling or manipulating specimens whether labelling or pouring off 2 patient identifiers MUST be confirmed on both original and pour off tube. No exceptions.
	3. All occurrences such as this must be logged in RiskPro
4. PPE
	1. Appropriate PPE must be worn during phlebotomy or whenever in the laboratory. NO EXCEPTIONS
	2. A recent occurrence has been logged where one of our staff members required prophylactic treatment due to invasive strep. Our staff member was not wearing appropriate PPE; if s/he was then treatment would not have been necessary
	3. If you do not follow this standard precaution WSCC may not honor your claim.
	4. Spot checks will begin immediately in the hospital to confirm staff are following PPE protocols.
5. Accreditation
	1. Survey open and all staff are expected to complete it.
	2. If you complete it early you are eligible for prizes (somehow)
6. Referral specimens in micro bin
	1. Micro has seen a significant number of referral samples in their bin.
	2. These specimens should be processed by Core MLA’s.
	3. And I quote from Laura “*I do not want parasites, urine chlamydia, or gonorrhea*”. Please oblige her.
7. Roundtable:
	1. Mike requests staff to determine who will take over the task of recyclables return and management of the money. It needs to occur soon or money will be donated.

MWA 09AUG2018