

# NWT LIS TIP OF THE WEEK

**Module:** SoftLabMic

**Software Version:** 4.0.8

**Topic:** Preferred Name

**Issued On:** 21SEPT2018

**Distribution:** All Users

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## TOPIC/QUESTION:

How do I indicate in the LIS that the patient has a preferred name that is different from their legal name?

## ANSWER/TIP :

Ask the patient/client if they have a preferred name . If they do it should be recorded in the “*Patient Comm*” Section of Order Entry using the canned message prefix for preferred name.

## EXAMPLE :

 Preferred name is “Stan the man”

**Step 1:** In Order Entry – select *Patient Comm*

Patient  
Last name: TEST first: STANTON middle: HDN: More  
DOB: 1946-04-03 Age: 72 Deceased: DOD: CLIENT ID: F:00000001 Sex: male STJD: 123456789 Patient Comm ✓  
Client: ESO: Sp: Contact

**Step 2:** Select canned message | DPN – PREFERRED NAME: and hit OK

Patient Comments (STANTON TEST)  
Tech: 2018-09-11 09:24 ALD  
CanMsg (F5) Date (F6) Time (F7) Spell (F11)

#	ID	Test
10	EIMH	IM Hepain Therapy
11	IVH	IV Hepain Therapy
12	DLTB	Latent TBI: on IWH.66
13	DMAN	Marks positive as of (date)
14	DMRS	MRSA Positive
15	IDAT	Patient on Oral Anticoagulant Therapy
16	IDPLC	Patient has EDTA induced platelet cl...
17	DPN	PREFERRED NAME
18	DRA	Do not use right arm
19	DTPA	IPA Therapy
20	DVRE	VRE Positive

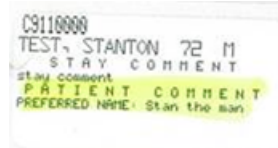
Total 20 Selected 1

**Step 3:** Free-text in the preferred name and hit ok

Patient Comments (STANTON TEST)\*  
Tech: 2018-09-11 09:29 ALD  
PREFERRED NAME: Stan the man  
CanMsg (F5) Date (F6) Time (F7) Spell (F11) OK Cancel

**Step 4:** Place LIS orders and SAVE

**Step 5:** NOTE that Collection Labels print with a Patient Comment label indicating Preferred Name



**Step 6:** NOTE that Patient comment will display every time the patient record is accessed in Order Entry

Order info  
--- Patient comments ---  
PREFERRED NAME: Stan the man  
--- Stay comments ---