

Microbiology Staff Meeting Minutes

October 10, 2018

12:00

1. GBS chromogenic agar validation:
 - Laura S will be starting this validation this week as soon as the plates arrive.
 - She will do the validation for the first couple of days to understand how the plates work and then she will ask other staff members to help out.
 - The new procedure is written and Laura S will go over it with each staff member that is helping with the validation and then again before the plates go into use.
 - GBS colonies are blue on this agar. If blue colonies are seen, catalase needs to be performed (negative) and then GBS latex test (positive)
 - Swab still needs to be incubated in LIM broth for 18 to 24 hours and then is subbed to chromogenic agar the next morning. Negative plates are incubated for 48 hours.

2. Veronica's replacement:
 - Interviews have not yet occurred for Veronica's maternity leave position.
 - There is going to be a time where we are short. Laura S will come back to the bench and when new staff member is hired she will do the training.

3. Pending lists:
 - There are still issues of the not collected, not received and not plated pending lists not being checked by the evening technologist as per the shift duties.
 - This has resulted in blood cultures not being resulted by the system.
 - We have discussed this many times and the importance of checking these lists.
 - Laura S will be monitoring these lists again and will be speaking with each individual that fails to perform this duty.

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4. Urine and wound benches switched:

- Laura S asked what everyone thought about the bench switch.
- Everyone said it was fine.
- Laura S explained again that her reasoning for doing this was because when she was sitting with Moses on this bench she noticed that because it is the closest to the phone and the MLA that they were interrupted the most. Since the wound bench has been very busy and requires a lot of concentration, these interruptions are very disruptive.
- This does not mean that the wound bench tech does not need to answer the phone or help the MLA but should be interrupted less to ensure they are able to finish their bench.

5. Roundtable:

- No one had anything to add.