

## Laboratory Staff Meeting Minutes

[November 14<sup>th</sup> 2018]  
11:15 – 11:35

1. Jen – Introduction of new Supervisor
  - Welcome Chantelle!
  - Chantelle has started as the new supervisor of the Stanton Lab. She will be on vacation and when she returns all Supervisory issues and requests such as time off etc will go to her no longer to Jen.
2. April – Salvation Army Family Holiday Fundraiser
  - April has gotten info and she is looking to clarify some things
  - She will place a list on the bathroom door for people to sign up to donate items
3. Erin – Sample Distribution Issues
  - When distributing samples to the Core lab please take hematology samples to Heme, Chemistry to Chemistry etc. Please do not leave all samples in Chemistry or Hematology
  - Inpatient samples should always come to the back and not be left in the rack at the front for pick up by the core techs (outpatient routine samples may be left there for pick up)
  - Ensure any extra samples are marked so the technologists know they are extra
4. Jen/Kim – XN1000 Go Live Date
  - Date for XN go live is set for Dec. 3<sup>rd</sup>
  - Check emails
  - Procedures will be rolled out soon
5. Amy – Perinatal Antibody Testing
  - New Perinatal Requisition was rolled out. When prenatal patients have an antibody CBS requires blood work to be done more often as well as usually the fathers blood work for phenotyping – this testing should be ordered on a different requisition the CBS Perinatal Follow-up Testing for Red Blood Cell Serology Requisition (See Below attachment). Patients should be coming with this requisition for testing from their physician.
  - For fathers testing – must have mother and fathers information on the requisition
  - If not properly filled out go back to ordering physician
6. Round Table - Nothing

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Core Only

1. Amy – Blood Bank: New Products from CBS
  - a. Frozen Plasma – please be aware that when ordering you may receive new plasma. Possible to get same unit number but different container. Also depending on the product may have a 120 hour expiry once thawed.
    - i. When scanning in to receive product will be FFC, FFD, or FFG product codes based on container. Currently we mostly have FFE
    - ii. Updated information regarding these products can be found in Binder 1 – General Information
  - b. PPP – Plasma Protein Products
    - i. Hizentra and Elocate are being discontinued. Most patients on these have been switched to new products. There is some in our stock – do not reorder.
    - ii. Some products we order are available in different sizes now
    - iii. If you get a product that is not in the LIS please let Amy (if not available go straight to the LIS Admin) know so she can get the LIS know and it can be built to be received and tracked.
    - iv. Information on the product changes also in Binder 1 – General Information
  - c. Amy is in the process of finishing the procedures for thawing plasma – will be split into multiple procedures for what to do with a job aid. Look for those soon.

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For lab use only

### PERINATAL FOLLOW-UP TESTING FOR RED BLOOD CELL SEROLOGY

- If this is the first prenatal testing of the pregnancy, use **PRENATAL TESTING - INITIAL SCREEN FOR PREGNANT WOMAN** requisition.
- **SPECIMENS MUST BE DRAWN PRIOR TO INJECTION OF RH IMMUNE GLOBULIN.**
- For results, fax request to (780) 431-8747.

<b>Patient Information</b>			<b>Mothers Information.</b> All information must be complete or testing will not be performed.		
Surname of Mother			Given Name(s)		
Date of birth	Day	Month	Year	Personal Health Number (PHN) or unique ID number if no PHN	
Address			City	Province	Postal Code
Hospital for Delivery			Expected Date of Delivery		Year
Last Menstrual Period	Day	Month	Year	Gravida <b>G</b>	Para <b>P</b>
			Rh Immune Globulin Given this pregnancy? <input type="checkbox"/> YES <input type="checkbox"/> NO	Date RhIG Given	Day
					Month
					Year
<b>Father or Newborn Information</b>			<b>Mother's information must be complete when submitting Father or Newborn specimens.</b>		
Surname of Father/Newborn			Given Name(s) of Father/Newborn		
Date of birth	Day	Month	Year	Personal Health Number PHN (or unique ID number if no PHN)	
<b>Physician/Midwife Information</b>			<b>All information must be complete and legible or result report will not be sent.</b>		
Physician/Midwife Name			PRAC ID		
Address			City	Province	Postal Code
Clinic Name			Phone	Fax	
<b>Please send a copy of results to:</b>					
Physician/Midwife Name			PRAC ID		
Address			City	Province	Postal Code
Clinic Name			Phone	Fax	
<b>Specimen Type</b>					
<input type="checkbox"/> <b>Mother - 26 Week Follow-up</b> Draw one 7 mL (13 x 100mm) EDTA specimen			<input type="checkbox"/> <b>Father Tested ONLY if requested by CBS Perinatal Laboratory</b> Draw one 7 mL (13 x 100mm) EDTA specimen		
<input type="checkbox"/> <b>Mother - Follow-up when antibody present</b> Draw <u>two</u> 7 mL (13 x 100mm) EDTA specimens			<input type="checkbox"/> <b>Newborn (cord) Submit for testing only if mother is Rh negative or has an antibody capable of cause HDFN or if the baby demonstrates signs of HDFN (e.g. jaundice).</b> Draw one clotted (red top) specimen		
<input type="checkbox"/> <b>Mother - Postnatal test</b> Draw one 7 mL (13 x 100mm) EDTA specimen					
<b>Specimen Collection</b>			<b>Label tubes with full name, PHN (or other unique ID number) and date of collection. Ensure that information on tubes EXACTLY matches information on requisition.</b>		
Date of Collection	Day	Month	Year	Time of Collection (24 hour)	Collected by
					Collection Facility

Send specimens and requisitions to Canadian Blood Services as soon as possible after collection. Testing is done at Edmonton site only.