1. Gram stain procedure:

* New instructions on how to decolorize the slides to prevent over-decolorization.

1. Gram stain resulting in LIS – Routine:

* Covers how to find an adequate area of the slide to evaluate,
* Problems encountered when looking at slide with staining.

1. Gram stain resulting in LIS – Respiratory:

* Bronch. wash, BAL and sputum from patient’s with cystic fibrosis will not be Q-scored,
* Went over when to report mixed oropharyngeal flora,
* Went over Q-score of 0 or <0 on ICU patient will now be rejected.
* Went over Q-score of 0 or <0 will still be processed if patient is immunocompromised.

1. Gram stain resulting in LIS – Sterile Fluids:

* Similar to routine specimens but includes instructions to phone ordering location if slide is positive.

1. Gram stain resulting in LIS – Blood Cultures:

* Divided into 4 parts: Positive BC when bacteria is seen, Positive BC when no bacteria are seen, >24 hour blood culture grams stains and Inuvik gram stains.
* Went over each scenario and what to do.

1. Vacation planner:

* Laura S put up the vacation planner for 2019.
* Discussed if this is something we want to continue using and everyone said yes.

1. What time to be called in if needed to come in to do TB:

* Laura S asked everyone what time they wanted her to call them if they are going to be asked to work overtime at 10 am.
* Everyone said 8 am works well.