

NWT LIS TIP OF THE WEEK

Module: SoftLabMic	Software Version: 4.0.8							
Topic: Viewing Patient Reports	Issued On: 18MAR2019							
Distribution: All Users	Page: 1 of 1							
Issued By: April Darrach, Territorial LIS Administrator								

TOPIC/QUESTION:

How do I see every report that ever went out on a patient? Can I also see all their requisitions or ECGs that we scanned into the system?

ANSWER/TIP :

Patient Maintenance is where you will go!



Step 2: Once the patient record is loaded, ensure that SoftMedia is deployed. If not, open SoftMedia by clicking the SoftMedia button on the top toolbar

Step 3: Archived documents will display in the Documents screen

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