

Laboratory Staff Meeting Minutes

11 December, 2019
11:28 – 11:40

Attendees: Holly, Connie, Sally, Soloman, David, Laura S, Adrienne, Elwood, Amy, Jennifer, Kim, Theresa, Chelsea (special guest Kim Riles)

Recorder: Connie

1. Inuvik Coolers

- Jen has a variety of questions about the Inuvik coolers and will update us when she has received clarification
 - Do we give the taxi drivers a voucher?
 - Does Canadian North Pay the taxi driver?
 - Why are deliveries coming so late?

2. Accreditation

- Accreditation will continue till Friday
- The lab surveyor Andrew spoke with everyone available within the Lab yesterday
 - Questions varied from training to safety to location of information
 - He was generally impressed with the conversations he had with staff
- Transfusion Medicine Tracer happens Thursday with Amy
 - Inuvik had been cited with thermometer calibrations being out of date so our surveyor Eileen will no doubt be checking our thermometers
- Point of Care Tracer happens Thursday with Chantelle on Surgery
- Kim Riles offered brief feedback from the accreditation survey thus far
 - Surveyors are aware of our struggles with Policy and Procedure updates
 - Feedback will define priorities and help Stanton proceed in the right direction

Round Table:

Elwood – no confirmation on the status of the Men's Locker room on ground 0 with regards to available lockers. Part of it had been blocked off due to flooding but the remaining accessible lockers are still locked

Amy – Staff find their lockers are being locked and used by others in the break room. Is someone not aware that they are assigned? Jen will reach out to DI to see if there is an issue



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Jennifer – Celebration of the end of accreditation on Friday with Chinese food. Jen will organize the food ordering and delivery. Please sign up if you will be taking part in the lunch and what specific dish you would like available