

Laboratory Staff Meeting Minutes

May 20, 2020

11:18-11:50

Attendees: Carolyn, Amy, David, Jocelyn, Kayla, Adrienne, Kim, Erin, Sally, Laura S., Solomon, Laura G., Elwood, Vivian

Recorder: Amy

1. COVID Updates

a) Hospital Restrictions

- There will be no reduction in restrictions for the hospital.
- Continue to physically distance as much as possible
- Public will be asked to mask up.

b) Masks

- The employer may only provide surgical masks to staff. Due to conservation these are only distributed when needed
- Staff are welcome to wear personal masks provided they are appropriately washed etc.

c) Locum staff

- Will be swabbed and subject to the other restrictions
- Masking requirement may be lowered to 10 days from 14 days (not in effect yet)
- Effective August 1st will be required to pay a 25\$/day rental fee for locum housing

d) Medical travel

- All approved for medical travel will be subject to the same restrictions when they return as anyone coming from out of territory.
- Notify Jen of medical travel to start paperwork process for WSCC forms, essential services letter
- Must submit self isolation plan etc.

e) Annual Leave

- Meetings occurring between senior management, GNWT, legal, labour relations, union regarding annual leave
- May request 1 day off up to June 30th.
- Do not request 1 off days post June 30th at the moment

- Will likely not have the same rules for granting leave as prior to COVID.
- Anyone leaving the territory will be subject to full restrictions/isolation etc upon return
- You must report to employer if you left territory during annual leave.
- At this time they are not allowed to grant any new annual leave for the remainder of the fiscal year.

2. Gift Shop

- Looking at reopening

3. Calling in Sick

- a) Reminder to mention if calling in sick for one of the COVID symptoms or not
- b) If calling in for a COVID symptom – also need to call Public health and do as directed by them

4. Lab Plumbing Inspection

- Jen is back but on desk duty for now
- Carolyn will continue to support Jen

5. H. pylori Stool Testing

- a) Please do not order this test – even as MISC. due to requirements it cannot be collected here.
- b) Urea breath test is the alternate test

6. Harmony Testing/Kits

- a) Now funded
- b) More kits came from Gaia but the paperwork with them is incorrect – need to have Dynalife requisition and proper paperwork
- c) More have been ordered from Dynalife but they only had 8 in stock

7. Glucometres

- a) If you get inquiries about Glucometers from outside Stanton forward them to Wanda Tobin the Territorial POC specialist

8. Butterfly Needles

- a) Push button ones were a mis-order
- b) Other ones have been ordered

9. COVID Testing

- a) First one in territory was performed and went well!

10. Welcome back to Sally!!

11. Blood Bank

- a) Please ensure to initial the CBS reports when entering into LIS and when doing the 2nd tech check and signing off electronically before forwarding to OBS
- b) Flight schedules are changing – more flights to Inuvik and Fort Smith are beginning again. Will update when known