

Laboratory Staff Meeting Minutes

Wednesday September 16, 2020
11:15

Attendees: Jennifer, Joanne, Jocelyn, Vivian, Ren, Laura G, Elwood, Solomon, Kayla, Moses, Emily, Erin and Amelia

Recorder: Laura S

1. HVAC Issues:

- If open door or window in specimen receiving area of lab and hair is blowing, put in a ticket and CC Jennifer and Carolyn. This means the air pressure is off.
- TB room and Micro need negative pressure. Issue is don't want to blow pathogens into the hospital.
- Really important for TB/Micro rooms
- If need to know how to enter a ticket to Dexterra, see green cheat sheet binder
- Window in specimen receiving area should always be closed.

2. Continuous masking:

- When remove mask and go for break you wash your hands. Question is do we put our mask back on?
- Yes you need to put your mask back on. Can only remove when going to eat.
- There is alcohol rub in the cafeteria
- 30% of all COVID positive people are asymptomatic
- Question is there protocol for people with allergies and asthma? Asthma yes allergies no. Call Protect NWT or talk to Jennifer

3. Mask loops:

- Elwood reminds us to break the loops of the masks when dispose to prevent injury to wildlife.
- They are not hard to break

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4. MLT title designation:
 - MLT are technicians in PeopleSoft not Technologist.
 - This has been a long standing issue and a long fight.

5. Biohazard bags in accessioning:
 - Can we recycle them? No, they are single use items and can't be reused

6. BSC in core lab:
 - The one on the left will be used for microbiology now for plating

7. Update from Jennifer:
 - Jennifer has been inserted into conversation about testing for COVID for the territory
 - Please go to supervisor first then go to her. She is too busy.
 - If question is just for Jennifer (accommodation, etc.) you can send her an email and she can book a time
 - It is a very challenging time for everyone
 - Resources about vacation leave, union issues, please contact union
 - Cynthia is her counterpart for x-ray. You can go to her too but her hours are 7-3

8. October schedule:
 - Posted now and will include leave people asked for but they could be denied
 - Georgina needs to approve them now. Jennifer is not the decider.
 - Don't assume you will get time off even if just one day
 - This is the process the organization is following
 - You can put in single days at any time but not considered for up to 3 weeks. Will know last minute.