NORTHWEST TERRITORIES
Health and Social Services Authority

NWT LIS TIP OF THE WEEK

Module: SoftLab/SoftMic	**Software Version:** 4.0.8
Topic: Rejecting UCHL - Chlamydia and Gonorrhoeae, random urine	**Issued On:30Oct2020**
Distribution: All Users	**Page:** 1 of 1
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TOPIC/QUESTION:

Due to a global shortage of Aptima Urine G/C collection kits, test code: UCHL for Chlamydia and Gonorrhoeae, random urine tests need to be rejected until new stock is received. When a requisition is received ordering a UCHL, a test needs to be rejected (REJ).

ANSWER/TIP:

Order Entry

1. Complete Order Entry for the requisition. In the Ordering Grid – order **REJ** test code, **Save** Order.
2. Enter **Tests Cancelled:** UCHL
3. Enter **Reason:** P – See Below
4. Click the **Comment** button
5. Click the **F5 key** or **CanMesg (F5)** button
6. Select **@UCHL**
7. Click **OK**
8. Click **OK**
9. Click **OK**
10. A message box asking **Do you want to save the changes you made to order?** will pop-up, click **Yes.**

See the next page for pictures of the steps that need to be taken.

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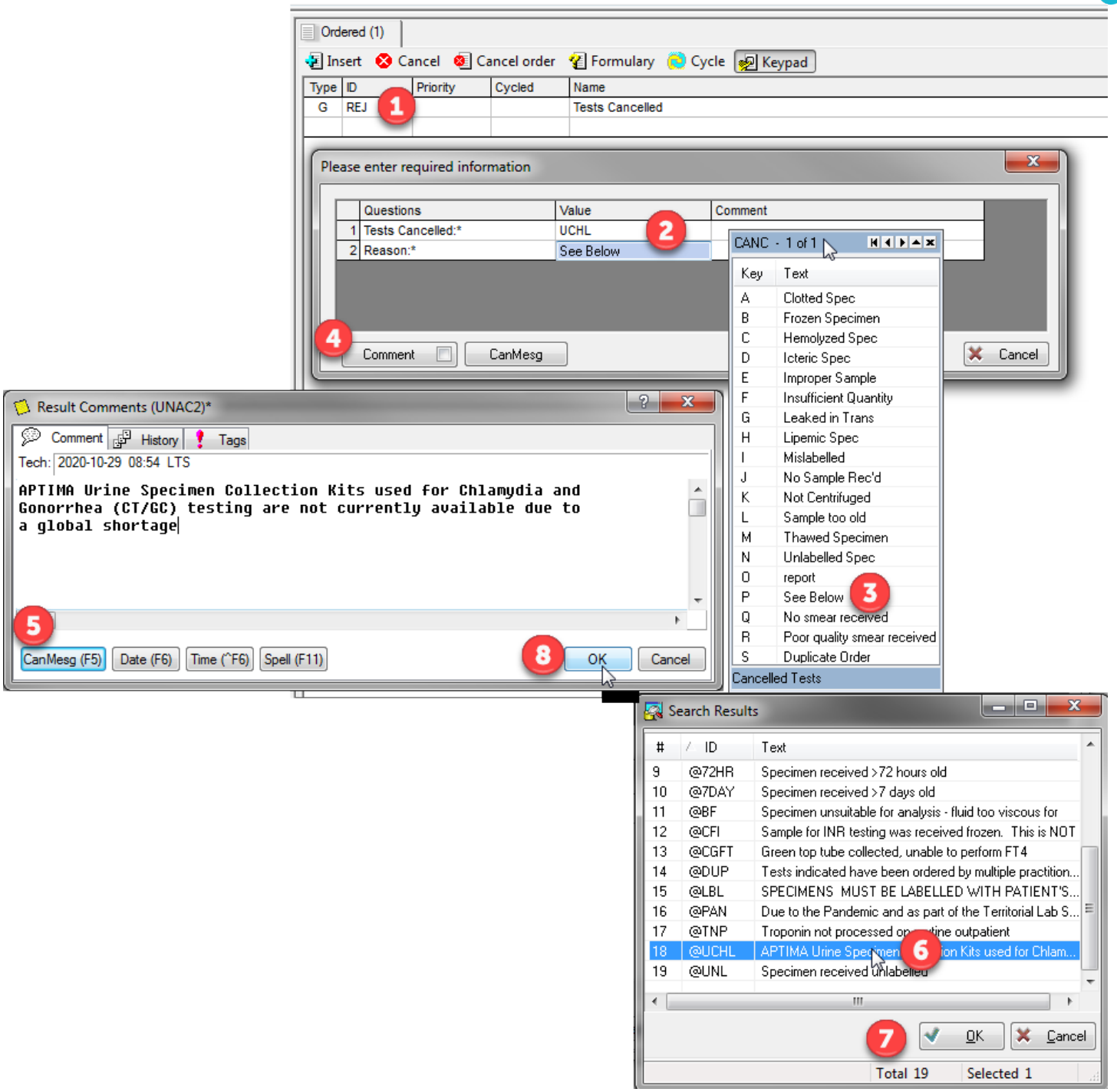
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