

Laboratory Staff Meeting Minutes

December 9, 2020

12:15

Present: Laura S, Moses, Solomon, David, Emily and Jocelyn

Absent: Laura G

1. Reagent fridge organization:

- The top shelf is active supplies, the next shelf is inactive
- This is for Cdiff, ABX, TC, and RS

2. Filling up LIM broth rack:

- This can be done by everyone, not just Laura S
- Just move all the tubes in the rack to the front and put new tubes in behind
- The new tubes are in the boxes behind the rack
- This applies to THIO as well

3. Filling up Strep RGT:

- This can be done by everyone, not just Laura S
- Just move the containers all to the left and put new ones in open slot(s)
- The reagents are kept in the 2 containers on the same shelf

4. Filling up Vitek cards:

- This can be done by everyone, not just Laura S
- New cards are kept in the walk in fridge on the bottom shelf
- Just move boxes in the fridge to the front and put new ones in behind

5. Sign into TB room:

- If the sign is RED housekeeping won't come in to clean it
- The green sign needs to be up
- Let's just keep the sign as green, don't change it but keep it up as green
- Moses is going to monitor if housekeeping comes in and cleans the room. If they are not then Laura S will follow up with Carolyn

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6. COVID testing:

- News alert went out that said the waste water for Yellowknife was positive for COVID
- This is going to lead to a lot of testing
- Laura S has said we are willing to work hard and do OT to get this testing done
- If we cannot keep up we will have to send to DynaLIFE but don't want to have to do this as it takes a long time to get results back

7. Laura G:

- Laura G has been denied coming back to work until after her day 8 swab
- This will most likely how it will happen going forward when people are leaving the territory due to the amount of COVID down south

8. Roundtable:

- No one had anything