

Laboratory Staff Meeting Minutes

December 16, 2020

Time: 12:15 – 13:00

Attendees: Laura S, Moses, Solomon, David, Emily, Veronica and Jocelyn

Recorder: Laura S

1. Check email

- Please ensure your email is checked daily. Try to make time for this at the start of each day

2. Accept invites:

- If you receive an invite for a meeting please accept if able to attend or decline if not
- Laura S sent out invites to staff (not all) for PA checkpoint and only one accepted the invite
- This makes it very difficult for Laura S to schedule her time when waiting to see if people can attend

3. NML send outs:

- No patient information should be sent to NML, they only use accession number
- Either fill the requisition by hand or black out patient information on the label
- Moses brought up about sending them a copy of the report. Laura S will investigate this. Good point Moses

4. Calling COVID results after hours:

- COVID clinic and public health clinics in other towns close early so might not be able to reach them
- If this occurs, just ensure you contact HPU1. They will do all the follow up
- Please document in the call log if you try to contact someone after hours and are unsuccessful. This should still be documented
- HPU1 has to be called though. This is essential.

5. CT >38:

- If the CT value is >38, please let HPU1 know this information. It will help them with their investigation
- Laura S will update the procedure with this information
- We may start to get more of these types of results as people recover from infection

6. Previous positive COVID on GX:

- HPU1 would like previous positive patients to be run on GeneXpert so they can get the CT values
- I have told them that any positives on the BioFire are run on the GeneXpert for this reason
- It seems the BioFire picks up COVID even when the CT is >38
- Laura S has suggested to HPU1 that they write on the top of the requisition "To be done on the GeneXpert" on any previous positive patients. This will allow the GX to be ordered without compromising patient confidentiality
- Veronica suggested a pop up box like we have for MRSA but this may violate confidentiality and since COVID is a sensitive area right now we should avoid this

7. Congrats and positive feedback:

- Laura S and Jennifer received a lot of positive feedback regarding all our hard work last week
- Everyone worked really well together and we were able to be successful
- It was very busy and we all had to work a lot of hours but we got it done
- Laura S has told everyone that we are able to do it for a bit not long term and we all had to work extra hours to get this done

8. VRE/MRSA plates:

- Just received them but they look like some may be frozen
- Not all are and Laura S didn't want to go through them all
- Check the plates before you label them

9. Safety topic:

- Moses found a blood culture vent without the cap on the tip
- Just be cautious of this when opening package. Shouldn't happen often

