

**Core Laboratory Weekly Meeting
04 November 2020 (Wednesday) @ 11:15 am**

Attendees: Ren, Bayo, Kaylan, Amy, Erin, Jeff

Regrets: Kim, Theresa, Kayla

Recorder: Amelia

I. Instrumentation Update:

No.	Topic	Author	Discussion/Action
1	Dress Code/PPE Reminder	RR	-Received email from Jen re: Dress Code. Received 100% audit in Lab
2	Post-Vasectomy Samples (vs. Semen Analysis for Fertility)	RR	-Received Directive re: Post results. To report only Presence or absence of sperm cells. -Still accepts samples, no criteria for rejection. However, rejection for stability still followed “within 30 minutes of receipt”. Testing of sample should be done within 4 hours of receipt. -Schedule of testing from Mon-Fri 8am-6pm was done before due to enough staffing. But due to shortage of staffing, testing only done Mon-Fri 8am-12noon.
3	V5600 bulbs and probes		-Received today 04Nov2020

II. Policy Review:

No.	Topic	Author	Discussion/Action
1	Perfume/Cologne Policy	RR	-Please minimize use of scented products (colognes or perfumes)
2			



III. Staff/COVID-19 Update:

No.	Topic	Author (s)	
1	New staff: Jeff Ray Sanchez		-Introduced to Core Lab today, will be starting Core Lab training in 2 weeks after OP and SC Bench training.
2			

IV. Suggestions:

No.	Suggestions	Author(s)
1	-None	
2		
3		