

**Core Laboratory Weekly Meeting
23 December 2020 (Wednesday) @ 11:15 am**

Attendees: Ren, Amelia, Kayla, Kaylan, Jeff

Regrets: Bayo, Amy, Erin, Theresa

Recorder:

I. Instrumentation Update:

No.	Topic	Author	Discussion/Action
1	Hay River correlation samples	RR	<ul style="list-style-type: none"> I left a note in Hematology bench on what samples need to watch and send it to Hay River before 1500 h. Linda Carman (Hay River) may send some samples to our lab for their correlation.
2	ABL837and ABL90 (x2) validation	RR	<ul style="list-style-type: none"> I started validating the three (3) ABL instruments on December 21st. If you have any samples (heparinized whole blood, syringe), please let me know or leave them on the miscellaneous bench rack in front of the ABL90s. Will chat with the respiratory department to obtain arterial blood samples.
3	New thermometers validation	RR	<ul style="list-style-type: none"> I will start doing the new thermometers validation in the core lab at the earliest. I will place a tag on the new thermometers to avoid confusion for the early shift.
4	SARS-CoV2 recalibration	KB	
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II. Policy Review:

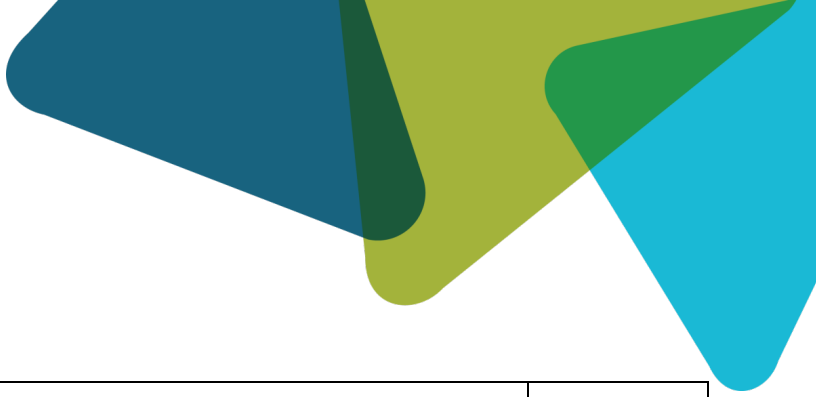
No.	Topic	Author	
1	Personal cell phones while at work	JD/RR	<ul style="list-style-type: none"> It is a violation of the Human Pathogens and Toxins Act and Regulations to use personal electronic devices in the workplace that are not a requirement of your work. Supervisors and managers are allowed to use their cell phones while at work. Please leave your cell phones in your lockers.
2			

III. Staff/COVID-19 Update:

No.	Topic	Author (s)	
1	Eye protection required for MLT and MLA staff	RR	<ul style="list-style-type: none"> Starting December 21st, MLAs and MLTs are required to wear an eye protection such as face shield or goggles while at work. The eye protection may be removed when going for a coffee or lunch break. Carolyn ordered safety glasses yesterday for everyone.
2	Ringling phones in the lab	RR	<ul style="list-style-type: none"> We need to answer the phone in the lab when it's ringing for 3X or more especially when no MLAs or clerks to answer it.

IV. Suggestions:

No.	Suggestions	Author(s)
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