

## Microbiology Meeting Minutes

March 3, 2021

12:15 to 12:30

Present: Laura S, Moses, Solomon, Laura G and Emily

### 1. Phone calls:

- Laura S is going to make a chart for us to record information about the phone calls we receive
- Please include who called, why they called and how long the call took
- This is important as we get workload units for phone calls
- It also allows us to see what unnecessary calls we are getting and who is making them. Can help us solve this problem

### 2. COVID samples in core lab fridge:

- The 8:00 am COVID technologist needs to check the fridge in the core lab for any COVID samples from the night
- The core lab staff may not bring these samples to us after hours and they will not be discovered until someone goes and looks

### 3. Accel TB wipe containers:

- When the Accel TB wipes are finished, there is still a lot of liquid left in the container
- Since there is a shortage of Accel TB liquid, Laura S thought it would be good if we saved the liquid in the empty wipes container and use this
- We will pool the liquid into one container to use
- If this becomes a hassle, we will reevaluate

### 4. Roundtable:

- No one had anything