

Core Laboratory Weekly Meeting
10 March 2021 (Wednesday)
Start Time: 1122 h
End Time: 1137 h

Attendees: Ren, Amelia, Amy, Theresa
Regrets: Erin, Jeff, Bayo, Kaylan
Recorder: Amelia

I. Instrumentation Update:

No.	Topic	Author	Discussion/Action
1	Fibrinogen new reagent	RR	<ul style="list-style-type: none"> The new fibrinogen reagent (lot no. N0504630) is good to use. The validation was completed and approved.
2	Gas cylinders 1 and 2 (ABL837)	RR	<ul style="list-style-type: none"> The gas cylinders for the ABL837 were ordered on March 6th and expected to arrive by mid to end of next week as per Radiometer. CAP surveys has to wait until then.
3	SARS-CoV2T test validation update	RR	<ul style="list-style-type: none"> The SARS-CoV2T validation worksheet on Vitros 5600 was submitted yesterday to Sandy (Dynalife) for evaluation.
4	PEDS baby on hypoglycemia	RR/EC	<ul style="list-style-type: none"> A reminder that when PEDS has a baby on hypoglycemia, please treat the ordered blood collection SUPER STAT as they need to feed the baby after the blood collection. The PEDS nurse-in-charge will let you know what tests need to be collected. For further information on possible various tests requested, there's a chart posted on the MLA white board.
5	V5600 monitor issues	RR	<ul style="list-style-type: none"> The V5600 monitor needs to be changed. Temi sent the monitor and arrived on March 8th.
6	CBS Inventory		Amy will send email to Core Lab staff to activate new user account for STH daily inventory report to CBS because of predicted shortages of blood products; includes blood components and blood products. A new

			list of blood products with corresponding names and lot numbers was prepared for easy and quick checking of daily inventory.
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II. Policy Review:

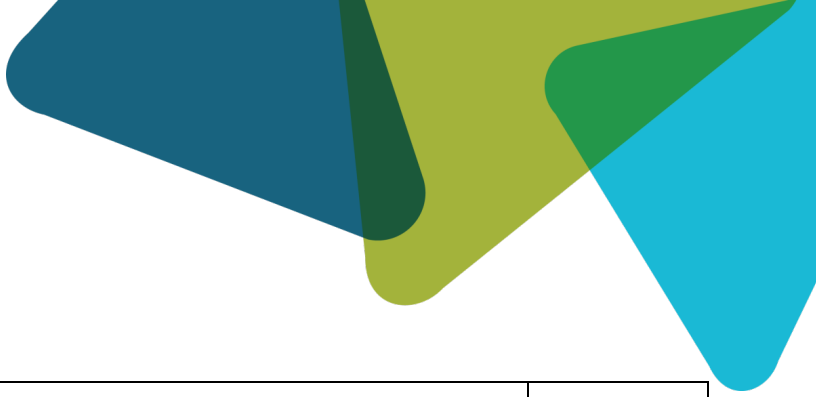
No.	Topic	Author	
1			

III. Staff/COVID-19 Update:

No.	Topic	Author (s)	
1	e-performance documents update	RR	<ul style="list-style-type: none"> The deadline for completion of the e-performance documents will be next Friday (March 19th). If you need some guide to complete your documents, please let me know.
2	Batch Receiving of Packing List	RR	<ul style="list-style-type: none"> Please Batch Receive at SoftTQC upon receipt of packing list to avoid delays in our future orders. Suggested to photocopy the packing lists to be sent to Materials Management and to keep copies for Ren.
3	Phone outage after midnight of March 17 th	Brad Herriot	<ul style="list-style-type: none"> There will be a short window where no calls can come in or go out or the hospital from the public after midnight of March 17th.

IV. Suggestions:

No.	Suggestions	Author(s)
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