NORTHWEST TERRITORIES Health and Social Services Authority **Stanton Territorial Hospital** P.O. Box 10, 550 Byrne Road YELLOWKNIFE NT X1A 2N1	**Document Name:** Maintenance Record – Vitek 2 **Distribution:** Microbiology Instrumentation Manual	**Document Number:** MIC70310 **Date Issued:** 17 Nov 2017

Maintenance Record – Vitek 2 **Month:** _____ **Year:** _____

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Daily Maintenance																															
Empty waste tray																															
Check status																															
Zero DensiCHEK																															
Check printer paper																															

Monthly Maintenance

Task	Date	Tech	Task	Date	Tech	Task	Date	Tech
Clean boats			Clean base pan			Clean keyboard		
Clean carousels			Clean drip pan			Change pipette tips		
Clean cassettes			Clean vacuum seal			Change saline bag		
Clean optics			Clean vacuum chamber			Disp/pipette volume test		
Optics diagnostic test			Clean Smart Carrier station			Sterilize dispensette		
Clean waste tray			Clean computer and scanner					

DensiCHEK plus Calibration

Calibration Standard	Reference Range	Lot #	Expiry	Result	Date	Tech
0.5	0.44 to 0.56					
2.0	1.85 to 2.15					
3.0	2.79 to 3.21					

Corrective action: _____ Reviewed by: _____

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