

## Microbiology Meeting Minutes

June 23, 2021

12:15 to 13:15

Present: Laura S, Moses, David, Laura G and Myles

### 1. Weekends:

- Laura S wanted to ensure everyone working weekends is aware that we really need to work together
- The COVID tech can do COVID and help the microbiology tech
- COVID has not been very busy so everyone needs to work together and ensure everything gets done
- Just because you are the COVID tech does not mean you only do COVID testing especially when it isn't busy

### 2. PCR supplies:

- The COVID tech for the week needs to ensure they stock up supplies for the week
- Everyone knows how to get into the storage room across the hall to get these supplies

### 3. MLA in August:

- No one in micro is on vacation however the core lab is in good shape so we will continue to schedule Jocelyn in micro and bring back the 12 to 8 shift

### 4. RPP:

- When this is ordered on the requisition, we order PCRES and run the sample here. Laura S just wanted to make sure everyone knows that
- If they write extended viral panel on the requisition than we perform PCRES here and send out for VIRC to ProvLab. But if we get a positive result on one of the targets we are able to report than we can cancel the VIRC

### 5. Extra BF modules:

- We have received our 2 modules back for the BioFire but we will still continue to run batches of 16 and not 18.
- We can use any of the modules but will leave 2 free routinely in case we need to repeat one from the GeneXpert on the BioFire

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### 6. Slants:

- They are now kept in the media fridge beside the MAC
- There will now only be 2 boxes of MAC in this fridge so the slants will fit

### 7. Tech as MLA:

- If we have a tech working as the MLA, they can plant and read positive blood cultures and fluids
- Laura S is trying to take some work off the microbiology tech as this bench can get busy
- Moses suggested we all work together to make sure everything gets done. Laura S agrees and said that is more important than ever now that we have fewer staff and our benches have all changed

### 8. Time entry:

- Time needs to be in by Wednesday due to the holiday on Friday
- If everyone can put in time for the next 2 weeks that would be great. Laura S will be doing payroll on the Friday of her vacation since there is no one else to do it and would like to have it all in before she is off if possible

### 9. GX and C2:

- The new module went into C2 and since the GX tries to run tests equally on each module and C2 does not have any tests performed on it, the instrument will keep assigning samples to this spot until it is even with the other modules
- Doesn't mean anything and nothing needs to be done just want everyone to be aware if they notice

### 10. Biohazard garbage:

- Moses usually phones maintenance if more boxes are needed
- Micro supplies boxes for the entire lab
- Maintenance is supposed to bring them up weekly but often forget
- If they are getting low give them a call even on weekends

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### 11.Roundtable:

- David: DI clerks are ordering urines and receiving them but then they do not come to the lab for a long time and tech spend time looking for them. Laura S to follow up with clerks to not receive the urines only collect then they will not show up on our received list. They should not be ordering these urines for us to perform here anyways so Laura will make sure everyone is on the same page and then it shouldn't be a problem
- David: Fort Smith is still sending us urine samples and should be sending to DynaLIFE. Laura S to follow up with them.