

## Laboratory Staff Meeting Minutes

August 4, 2021

12:15 to 12:30

Present: Laura S, Laura G, Solomon and David

### 1. Slips/falls:

- Safety item for this week relates to slips and falls
- Laura S had a bad fall in the hall. Someone spilt something and didn't clean it up
- Highlights the importance of cleaning up spills or marking them so people don't slip and fall

### 2. Scanning requisitions:

- We will scan the req one at a time when ordering samples and not batching
- If the batch is too large they don't all scan
- Had an incident where needed to look at the req but it wasn't in SoftMedia and could not investigate

### 3. Anaerobes:

- Not all anaerobic organisms are in the LIS
- Chantelle will work on this but until she does, if there is one that is not in the LIS just free text the organism
- Make sure to check spelling. Some of the names are weird

### 4. C.diff:

- Continue to save samples, they will be needed soon

### 5. ID NOW:

- There are 15 boxes of ID Now instruments that someone will be coming to get
- If Laura S is not here, don't worry they are all ready to go

### 6. Roundtable:

- No one has anything