

## NWT LIS TIP OF THE WEEK

Module: SoftLabMic	Software Version: 4.0.8					
Topic: Cancelling Type and Screen, Referrals	Issued On: 19NOV2021					
Distribution: All End Users	Page: 1 of 1					
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SOFTBANK

**TOPIC/QUESTION:** How to properly cancel Type and Screen, Referral for the results to be posted to HealthNet Viewer and Electronic Medical Records.

ANSWER/TIP : Cancelling of bloodbank orders is to be performed by an MLT and only in the SoftBank Module.

\*Always cancel TSR by the group test, not the individual tests as this will not flow to EMR/HNV\*

## **EXAMPLE :**

3 TSR

- 1. Open SoftBank
- 2. Click 1. Patient
- 3. O Orders
- 4. New section opens, click Cancel
- 5. Enter patient information, press F12
- 6. Select correct stay, press enter
- 7. F12 to accept the patient information
- 8. Highlight the group test, press enter
- 9. Pop up appears, click yes
- 10. Enter cancellation comments, click F12



Order will appear in SoftLab and SoftBank :

S	OFTB/	ANK		SOFTBANK - P	ATIENT Ord	ers	
<u>e</u>	<u>1</u> -P/	ATIENT 🖸	<u>2</u> -DONC	🕅 New add	Print	Cancel	Mod 🕢
2-PATIENT		<u>Q</u> Orders <u>T</u> Transfus <u>E</u> Edit <u>D</u> Display <u>R</u> Reports <u>M</u> Maintena	ions 2,3 ance	SOFTBANK - PATIEI SOFTBANK - PATIEI SOFTBANK - Sele Li: TEST MR: HCN: Loc: Bills: Bil	e) Selec Correct Numbe	M: [?] Ab Sex: DOB: Diag: t MR Name (last, TEST, APPLE F	splay ? review ? , FN: APPL Ag: ? ADH: ? 5,6 first m.)
				H880000	SOFTBANK (	TEST, APPLE Active) ancel this complex to Yes	test with all bas 9

🕂 General 🖉 Insurance (0) 🔓 Specimens (1) 🏠 Results (3) 🍐 BBank										Ordered	(0)	Cancelled (1)												
	e c	omment	: 💰 Veri	fy 🛛 🖆 Verify All 🛛 🖑	Ch	ieck	R	Rev 📲 Ca	inned Msg	R	Def	ault	: Res		Test History	🗊 Bat	tch Resul	t		📳 Insert	⊗	Cancel	🖲 Canc	el
ĺ	Т	Ord	T Ind	Result	FI	Flags	М	Prev Res	Prev Date	0	C Sta	tus		Tech	DateV	TimeV	TechV	$\Box$		Type ID		Priorit	/ Cy	cl
ſ	1 T	SR	ABOR	. TCANC1							LC	V		KDS	2021-11-17	15:35	KDS							_
[	2 T	SR	RHR	. TCANC1							LC	V		KDS	2021-11-17	15:35	KDS							
ĺ	3 T	SR	ABSCR	. TCANC1							LC	V		KDS	2021-11-17	15:35	KDS							

ng SOFTBANK (Active)									
Order/Test/Product	Description/Result	Status	Tech	Comm					
😑 🚫 Order#: G7170004	req.:21-11-17 by TESD1								
Tests: TS Referral		cancelled		!C					
- h ABO Referral		cancelled	KDS						
Rh Referral		cancelled	KDS						
Ab Screen Ref		cancelled	KDS						