




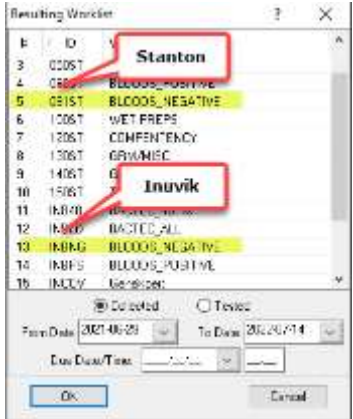
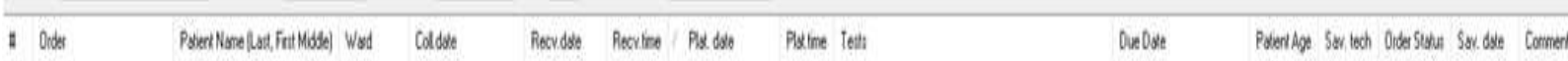
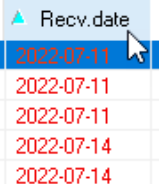
Stanton Territorial Hospital
 P.O. Box 10, 550 Byrne Road
 YELLOWKNIFE NT X1A 2N1

Document Name:
 Checking the Negative Blood Culture Worklist

Document Number:
 MIC90900

Distribution:
 Microbiology Administration Manual

Date Issued:
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Step	Action
1	Select "Resulting Worklist" from the SoftMic main screen: 
2	From the Resulting Worklist dialogue box, select the negative blood culture worklist for your location (ST or IN): 
3	Ensure your worklist toolbar is customized as follows: 
4	Sort the specimens in ascending order by selecting the "Recv. date" column and ensure the blue arrow is pointing up: 

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Check the "Plat. Date" column to ensure any specimens that have been plated are in fact positive:

#	Order	Patient Name (Last, First Middle)	Ward	Coll.date	Recv.date	Recv.time	Plat.date	Plat.time	Tests	Due Date	Patient Age	Sav. tech	Order Status
1			HAYER	2022-07-08	2022-07-09	10:20			D:BAE, D:BAN	2022-07-14	3	SLAB	PP
2				2022-07-09	2022-07-09	05:14			D:BAE, D:BAN	2022-07-15	60	SLAB	PP
3			SMED	2022-07-09	2022-07-09	08:25			D:BAE, D:BAN	2022-07-15	67	SLAB	PP
4			SMED	2022-07-09	2022-07-09	08:25			D:BAE, D:BAN	2022-07-15	67	SLAB	PP
5				2022-07-09	2022-07-09	09:48			D:BAE, D:BAN	2022-07-15	15	SLAB	PP
6			OM803	2022-07-08	2022-07-09	19:37			D:BAE, D:BAN	2022-07-14	44	SLAB	PP
7				2022-07-09	2022-07-09	20:47			D:BAE, D:BAN	2022-07-15	45	SLAB	PP
8				2022-07-09	2022-07-09	20:56			D:BAE, D:BAN	2022-07-15	60	SLAB	PP
9			SMED	2022-07-10	2022-07-10	09:59			D:BAE, D:BAN	2022-07-16	67	SLAB	PP
10			SMED	2022-07-10	2022-07-10	09:59			D:BAE, D:BAN	2022-07-16	67	SLAB	PP
11				2022-07-10	2022-07-10	14:29			D:BAE, D:BAN	2022-07-16	73	SLAB	PP
12			SPED	2022-07-10	2022-07-10	15:39			D:BAE, D:BAN	2022-07-16	46	SLAB	PP
13			SMED	2022-07-10	2022-07-10	16:52			D:BAE, D:BAN	2022-07-16	84	SLAB	PP
14			SMED	2022-07-10	2022-07-10	16:53			D:BAE, D:BAN	2022-07-16	84	SLAB	PP
15				2022-07-11	2022-07-11	06:50			D:BAE, D:BAN	2022-07-17	74	SLAB	PP
16				2022-07-12	2022-07-12	01:40			D:BAE, D:BAN	2022-07-18	32	SLAB	PP
17				2022-07-12	2022-07-12	12:09	2022-07-13	08:11	D:BAE, D:BAN	2022-07-18	65	SOL	+PP
18			SMED	2022-07-12	2022-07-12	16:07			D:BAE, D:BAN	2022-07-18	38		P

6 If any negative specimens have been plated, no reports will be issued by the LIS. If plating was done in error, in order entry delete the plated by information to un-plate the sample.

7 Check the "Sav. tech" column to ensure any specimens that are >48 hours from time of receipt have the "No growth after 48 hours incubation preliminary report issued by the LIS:

#	Order	Patient Name (Last, First Middle)	Ward	Coll.date	Recv.date	Recv.time	Plat.date	Plat.time	Tests	Due Date	Patient Age	Sav. tech	Order Status	Sav. date	Comments
1			IER	2022-07-11	2022-07-11	16:47			D:BAE, D:BAN	2022-07-17	74	ILAB	D:PP	2022-07-13	W
2			IER	2022-07-11	2022-07-11	16:02			D:BAE, D:BAN	2022-07-17	60	ILAB	D:PP	2022-07-13	W
3			IER	2022-07-11	2022-07-11	15:28			D:BAE, D:BAN	2022-07-17	60	ILAB	D:PP	2022-07-13	W
4			IER	2022-07-14	2022-07-14	06:41			D:BAE, D:BAN	2022-07-20	50	D:P		W	
5			IER	2022-07-14	2022-07-14	06:39			D:BAE, D:BAN	2022-07-20	50	D:P		W	

When the LIS adds the No growth after 48 hours incubation preliminary report, the save tech is SLAB (for Stanton) or ILAB (for Inuvik).

NOTE: There is a delay in reporting the preliminary report by the LIS

8 If any specimens on the list are >48 hours from date of receipt and do not have a save tech ID in the Sav. tech column, order needs to be investigated. Some common errors include:

- Report is delayed by the LIS. Check specimen again after a few hours have elapsed
- Sample(s) were not received in the LIS
- Sample(s) were plated in the LIS

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Check the "Recv. date" column to ensure no specimens that are >6 days from the date of receipt are on the list:

#	Order	Patient Name (Last, First Middle)	Ward	Coll.date	Recv.date	Recv.time	Plat.date	Plat.time	Tests	Due Date	Patient Age	Sav. tech	Order Status	Sav
1			ER	2022-07-11	2022-07-11	15:28			D:BAE,C:BAN	2022-07-17			DPP	2022
2			ER	2022-07-11	2022-07-11	16:02			D:BAE,C:BAN	2022-07-17			DPP	2022
3			ER	2022-07-11	2022-07-11	16:47			D:BAE,C:BAN	2022-07-17			DPP	2022
4			ER	2022-07-14	2022-07-14	06:39			D:BAE,C:BAN	2022-07-20			D:P	
5			ER	2022-07-14	2022-07-14	06:41			D:BAE,C:BAN	2022-07-20			D:P	

NOTE: Ensure the "Recv. date" column is checked and not the "Coll. Date" column

NOTE: Waiting until the specimen is 6 days from time of receipt will account for the delay of the LIS resulting negative blood culture orders

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If any specimens on the list are >6 days from date of receipt, order needs to be investigated. Common errors include:

- Sample(s) were not received in the LIS
- Sample(s) were plated in the LIS

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