



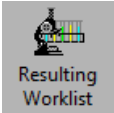
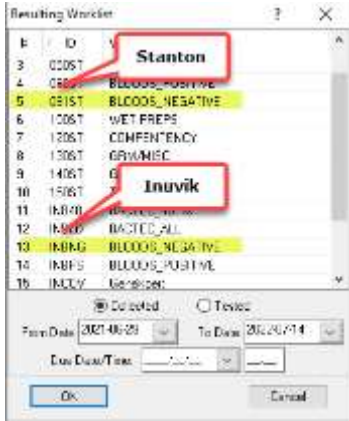
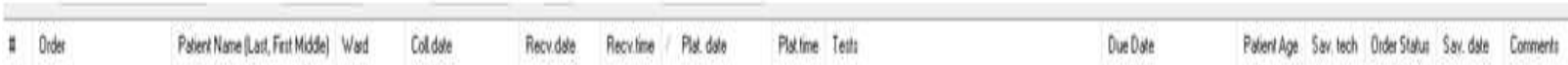
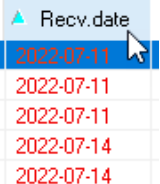
Stanton Territorial Hospital
P.O. Box 10, 550 Byrne Road
YELLOWKNIFE NT X1A 2N1

Document Name:
Checking the Negative Blood Culture Worklist

Document Number:
MIC36800

Distribution:
Microbiology Administration Manual

Date Issued:
October 7, 2022

| Step | Action |
|------|---|
| 1 | Select "Resulting Worklist" from the SoftMic main screen:  |
| 2 | From the Resulting Worklist dialogue box, select the negative blood culture worklist for your location (ST or IN):  |
| 3 | Ensure your worklist toolbar is customized as follows:  |
| 4 | Sort the specimens in ascending order by selecting the "Recv. date" column and ensure the blue arrow is pointing up:  |

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Check the "Plat. Date" column to ensure any specimens that have been plated are in fact positive:

| # | Order | Patient Name (Last, First Middle) | Ward | Coll.date | Recv.date | Recv.time | Plat.date | Plat.time | Tests | Due Date | Patient Age | Sav. tech | Order Status |
|----|-------|-----------------------------------|-------|------------|------------|-----------|------------|-----------|--------------|------------|-------------|-----------|--------------|
| 1 | | | HAYER | 2022-07-08 | 2022-07-09 | 10:20 | | | D:BAE, D:BAN | 2022-07-14 | 3 | SLAB | PP |
| 2 | | | | 2022-07-09 | 2022-07-09 | 05:14 | | | D:BAE, D:BAN | 2022-07-15 | 60 | SLAB | PP |
| 3 | | | SMED | 2022-07-09 | 2022-07-09 | 08:26 | | | D:BAE, D:BAN | 2022-07-15 | 67 | SLAB | PP |
| 4 | | | SMED | 2022-07-09 | 2022-07-09 | 08:26 | | | D:BAE, D:BAN | 2022-07-15 | 67 | SLAB | PP |
| 5 | | | | 2022-07-09 | 2022-07-09 | 09:48 | | | D:BAE, D:BAN | 2022-07-15 | 15 | SLAB | PP |
| 6 | | | OM803 | 2022-07-08 | 2022-07-09 | 19:37 | | | D:BAE, D:BAN | 2022-07-14 | 44 | SLAB | PP |
| 7 | | | | 2022-07-09 | 2022-07-09 | 20:47 | | | D:BAE, D:BAN | 2022-07-15 | 45 | SLAB | PP |
| 8 | | | | 2022-07-09 | 2022-07-09 | 20:56 | | | D:BAE, D:BAN | 2022-07-15 | 60 | SLAB | PP |
| 9 | | | SMED | 2022-07-10 | 2022-07-10 | 09:59 | | | D:BAE, D:BAN | 2022-07-16 | 67 | SLAB | PP |
| 10 | | | SMED | 2022-07-10 | 2022-07-10 | 09:59 | | | D:BAE, D:BAN | 2022-07-16 | 67 | SLAB | PP |
| 11 | | | | 2022-07-10 | 2022-07-10 | 14:29 | | | D:BAE, D:BAN | 2022-07-16 | 73 | SLAB | PP |
| 12 | | | SPED | 2022-07-10 | 2022-07-10 | 15:39 | | | D:BAE, D:BAN | 2022-07-16 | 46 | SLAB | PP |
| 13 | | | SMED | 2022-07-10 | 2022-07-10 | 16:52 | | | D:BAE, D:BAN | 2022-07-16 | 84 | SLAB | PP |
| 14 | | | SMED | 2022-07-10 | 2022-07-10 | 16:53 | | | D:BAE, D:BAN | 2022-07-16 | 84 | SLAB | PP |
| 15 | | | | 2022-07-11 | 2022-07-11 | 06:50 | | | D:BAE, D:BAN | 2022-07-17 | 74 | SLAB | PP |
| 16 | | | | 2022-07-12 | 2022-07-12 | 01:40 | | | D:BAE, D:BAN | 2022-07-18 | 32 | SLAB | PP |
| 17 | | | | 2022-07-12 | 2022-07-12 | 12:09 | 2022-07-13 | 08:11 | D:BAE, D:BAN | 2022-07-18 | 65 | SOL | +PP |
| 18 | | | SMED | 2022-07-12 | 2022-07-12 | 16:07 | | | D:BAE, D:BAN | 2022-07-18 | 38 | | P |

6 If any negative specimens have been plated, no reports will be issued by the LIS. If plating was done in error, in order entry delete the plated by information to un-plate the sample.

Check the "Sav. tech" column to ensure any specimens that are >48 hours from time of receipt have the "No growth after 48 hours incubation preliminary report issued by the LIS:

| # | Order | Patient Name (Last, First Middle) | Ward | Coll.date | Recv.date | Recv.time | Plat.date | Plat.time | Tests | Due Date | Patient Age | Sav. tech | Order Status | Sav. date | Comments |
|---|-------|-----------------------------------|------|------------|------------|-----------|-----------|-----------|--------------|------------|-------------|-----------|--------------|------------|----------|
| 1 | | | IER | 2022-07-11 | 2022-07-11 | 16:47 | | | D:BAE, D:BAN | 2022-07-17 | 74 | ILAB | D:PP | 2022-07-13 | W |
| 2 | | | IER | 2022-07-11 | 2022-07-11 | 16:02 | | | D:BAE, D:BAN | 2022-07-17 | 60 | ILAB | D:PP | 2022-07-13 | W |
| 3 | | | IER | 2022-07-11 | 2022-07-11 | 15:28 | | | D:BAE, D:BAN | 2022-07-17 | 60 | ILAB | D:PP | 2022-07-13 | W |
| 4 | | | IER | 2022-07-14 | 2022-07-14 | 06:41 | | | D:BAE, D:BAN | 2022-07-20 | 50 | D:P | | W | |
| 5 | | | IER | 2022-07-14 | 2022-07-14 | 06:39 | | | D:BAE, D:BAN | 2022-07-20 | 50 | D:P | | W | |

When the LIS adds the No growth after 48 hours incubation preliminary report, the save tech is SLAB (for Stanton) or ILAB (for Inuvik).

NOTE: There is a delay in reporting the preliminary report by the LIS

8 If any specimens on the list are >48 hours from date of receipt and do not have a save tech ID in the Sav. tech column, order needs to be investigated. Some common errors include:

- Report is delayed by the LIS. Check specimen again after a few hours have elapsed
- Sample(s) were not received in the LIS
- Sample(s) were plated in the LIS

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Check the "Recv. date" column to ensure no specimens that are >6 days from the date of receipt are on the list:

| # | Order | Patient Name (Last, First Middle) | Ward | Coll.date | Recv.date | Recv.time | Plat.date | Plat.time | Tests | Due Date | Patient Age | Sav. tech | Order Status | Sav |
|---|-------|-----------------------------------|------|-----------------------|------------|-----------|-----------|-----------|-------------|------------|-------------|-----------|--------------|-----|
| 1 | | | ER | 2022-07-11 | 2022-07-11 | 15:28 | | | D:BAE,C:BAN | 2022-07-17 | | | DPP | 202 |
| 2 | | | ER | 2022-07-11 | 2022-07-11 | 16:02 | | | D:BAE,C:BAN | 2022-07-17 | | | DPP | 202 |
| 3 | | | ER | 2022-07-11 | 2022-07-11 | 16:47 | | | D:BAE,C:BAN | 2022-07-17 | | | DPP | 202 |
| 4 | | | ER | 2022-07-14 | 2022-07-14 | 06:39 | | | D:BAE,C:BAN | 2022-07-20 | | | D:P | |
| 5 | | | ER | 2022-07-14 | 2022-07-14 | 06:41 | | | D:BAE,C:BAN | 2022-07-20 | | | D:P | |

NOTE: Ensure the "Recv. date" column is checked and not the "Coll. Date" column

NOTE: Waiting until the specimen is 6 days from time of receipt will account for the delay of the LIS resulting negative blood culture orders

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If any specimens on the list are >6 days from date of receipt, order needs to be investigated. Common errors include:

- Sample(s) were not received in the LIS
- Sample(s) were plated in the LIS

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PRINT DATE: 10/7/2022 11:10 AM