

Microbiology Meeting Minutes

March 22, 2023

12:15 to 12:45

1. New ASTM version:
 - DL has a new version of the ASTM
 - Not sure if there are any changes
 - Katie is going to go through and compare to our current manual and note any changes
 - If there are no changes, will not reprint
 - The Streps will be changing when we start using the new Vitek card
2. Micro call backs:
 - Laura S discussed this with Jennifer Daley (director) and she said we need to take our rest periods. There is no option to put in double time for missed rest period
 - Sunday will be the main problem day. If you get called in Saturday night and working Sunday, leave a note for the person you are working with and come in when your rest period ends. Then will have to do OT to make up for time you were off
 - This shouldn't be an issue as we don't get called in very often
3. Freezer maintenance:
 - We will start doing this now
 - Monthly is checking the seal around the door, cleaning the filter and removing ice and snow from inside
 - Biannual is defrosting freezer for 24 hours and then cleaning the inside. This may be an issue as no space to put items in there. We will see what happens in August when it is required
 - It is already on the temperature record on the freezer
4. MTS:
 - There seems to be issues with MTS. The wound bench documents are not there anymore.
 - Everyone just read what is assigned right now. Then Laura S is going to archive the old documents and reassign the new version. This is a good thing as technically procedures should be read yearly
5. BF/GX reagents and controls:
 - These all need to be added into TQC and if a new lot number need to be made inactive and a yellow sticker needs to be added
 - Before we were not keeping track of this but now that we are fully staffed we will start this
 - The TQC codes are on the order sheets. She Laura S if you have questions
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6. TQC not working:
 - If something doesn't come up on TQC it is because something is wrong with the lot number. Either it is expired or not active
 - Check Lot Records and pull up all the entries for the item. This will show you what's going on
7. Expired media:
 - Although it is not ideal, sometimes we need to use expired media
 - The chromogenic media expires quickly and it is hard to order as hard to predict how much we will need
 - Always need to make sure we have enough as hard to get some quickly but want to be mindful of what we waste
 - Micro will have its own budget starting in April so this is important when we order products
 - Delivery fees are very expensive so we try to order more less frequently when we can
8. Roundtable:
 - No one had anything
 - Laura S: We have started trying the new Vitek Strep AST card. It is pretty cool. Just problems with penicillin for S.pneumo. Katie has been helping Laura S with this