

Microbiology Meeting Minutes

March 29, 2023

12:15 to 12:45

1. Plate it you plant it:
 - This was a joke that occurred but it is true. If you are ordering a sample don't plate it in the LIS unless you are going to plant it
 - This was decided a while ago and prevents labels going missing and lots of labels printing out at once
2. Vitek unidentified:
 - If the Vitek is unidentified you need to delete it
 - Also, if anything is wrong need to fix or delete. All results should have a green square
 - If they are not removed it will prevent results from going into long term storage and may hold the computer up
 - If anyone is unsure, just let Laura S know and she can show you
3. Need Laura S:
 - My office location is not ideal, outside of the lab
 - Teams seems to work well
 - If you need me don't worry about bothering me. I will let you know if I am busy and when I can come help
4. N95 mask:
 - Everyone needs to make sure their mask is available in the micro lab
 - If everyone can email Laura S, she will make sure they are all ordered
 - It will be up to you to monitor how many you use and let me know if you need more
5. Biomerieux visit:
 - Coming on Monday to install new software on Vitek
 - Think Monday will be loading the software and training Laura S
 - Then will train everyone else
 - Solomon is coming in on Tuesday to train and help cover benches. Laura S will find out about evening staff
 - Need to have everything off the Vitek first thing in the morning
6. Roundtable:
 - Laura S: Jen and Chelsea are helping with the Vitek ST card validation. Right now we are just seeing what we have saved and what we need from DynaLIFE