

## Core Laboratory Staff Meeting Minutes

June 26, 2023  
Time: 1400-1430

Attendees: Jobelle, David, Isaiah, Erin, Amelia, Hanna, Uswald  
Recorder: Theresa, Bayo, Tessa, Jeff, Amy

- New Staff- Introductions for those who have not yet met Hanna and Uswald
- Payroll- Early cutoff this week. Please have all time entry in by 12 noon Thursday.
- ABL 90- We have gotten the final approval for the Post move validation. The ABL90 is ready to be used.
- Standardized Reference Ranges- As of June 22, 2023, the NWT, in consultation with DynaLIFE, has begun to use standardized normal reference ranges for Whole Blood Gas analysis. This change also required the implementation of new LIS codes, please refer to the email LIS sent with all the new codes created. There was also a memo posted on Our NTHSSA, if anyone calls looking for updated forms, please direct them to the website.
- Troponin Calibrators and Clinica QC- Both of these materials are stored in the freezer when received, however once you thaw them, please store them in the fridge for future usage. Erin has sent out an email with this information, as well as placing a cheat sheet in the job aid folder.
- Vitros Calibrations- I am looking to update our current Calibration sheets to encompass all the information/testing we are required to complete. As per discussion I sent a copy of the 3 other calibration sheets I had for you all to have a look and see what you think works best for us. One of the big changes it will need to have is a section for patient testing. With all "New Lot" calibrations we will need to run 5 patient samples for comparison (5 pts run on the old lot and new lot). This, however, does not need to be done when performing a recal on an analyte. As well, **ALL** calibrations need to come to me for final approval. I will label one of the slots outside my office, in the meantime you can just leave them on my desk for review.
- Differentials- Going forward, I would like a second review of all differentials that have suspicious looking cells. This can be done by myself or another tech working. I will also be adding the task of reading Morphs/Diffs to your competency program, and I will start this process with our new hires.

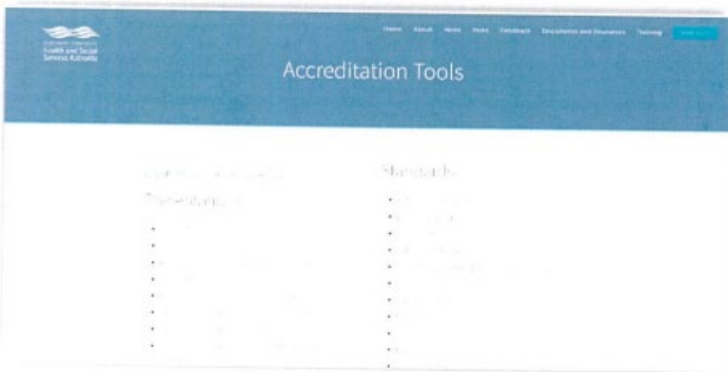
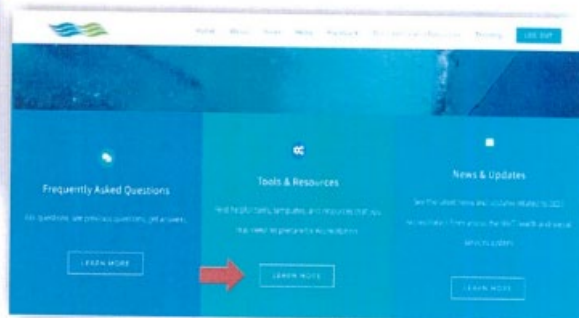
- Accreditation- As we prepare for Accreditation, please make sure you are all aware of how to log onto ournthssa! If accreditors ask to see policies and procedures, you will need to know how to log on and search for them. If you have any questions about this, please come and see me. I have also attached the educational sheet to show you how to get to the accreditation hub to look over some of the important things that may be asked during the visit.
- Post Vasectomy- I will be working on updating the procedure for Post Vac samples as we will move forward with performing counts on samples with sufficient sperm seen. I am implementing this based on the information I received from DynaLIFE. Also, a reminder that when performing Post Vas samples, you need to report the following: Presence/Absence of sperm, if presence of sperm you must grade the amount and record whether the sperm seen are Motile or non-Motile. Currently there is no spot in LIS to record the count so you can write it in the comment section.
- A reminder I will be away on annual leave from July 1-23, 2023. I will then be on Duty travel in Inuvik from July 24-27, 2023. Laura and Veronica will still be here for any big issues that arise or any HR issues, and I will post a schedule of the MLT's that will cover for me while I am away.

# ourNTHSSA Accreditation Hub

The Accreditation hub is located on the ourNTHSSA staff intranet:  
<https://ournthssa.ca/accreditation/>



Scroll Down



The Accreditation Team updates the information on a regular basis including the ROP education sheets!

