

Staff Meeting

Core Lab October 11, 2023

Attendance: Tessa, David, Bayo, Uswald, Hanna, Jeff, Amy

Regrets: Erin, Theresa, Amelia

- New Fixative for ENT samples- DynaLIFE will no longer be supplying Saccromanos fluid to labs. There is a new fixative called Cyto-Lyt, it comes pre-aliquoted into containers and will be stored in the Flammable cabinet. When Stephanie, from ACC, calls this is what we will now supply her. When we are running low, please place an order with DynLIFE for replacements. Carolyn also sent an email around on how to handle the new solution. Please read as there are changes to how we pass out to ACC.
- New roles when supervisors are not on site- We want to ensure that those that want to have a bit more responsibility are given the chance to gain experience and improve their leadership skills. So, when a supervisor is off we will be designating a Responsible Person for our department. For those interested, the acting role will be equally appointed each time I am off.
 - Supervisor Covering will be responsible for things like Payroll, Approval for OT, casual and annual leave, approving orders in SAM and any Personnel issues that may arise.
 - Responsible Person covering will look after things like inventory monitoring and ordering, Special projects that may be occurring(validations), give guidance for day-to-day technical questions, be a resource person for external locations (Hay River, Fort Smith, Inuvik) and this person will also be scheduled a bench on day shift. If this person is still in need of help you can reach out to the Supervisor in Charge and as a last resort Jennifer is also available.
 - With that said, during my AOL this week, Laura will be the Supervisor in charge and Bayo will be the Responsible Person.
- POCT- Reminder to save SYPH and HIV samples for Adelaide's validation. Also, she will need 20-30 samples for Trop testing on the iStat. DynaLIFE has signed off on the 2nd iStat validation, so you can run Trop's and Beta's on both. Alternate QC each week, however, the simulator should be run each one, each time.
- Inuvik Lab- Inuvik's Vitros 350 is currently down, until service can get on site their Chemistry samples will be redirected to us. Last update: Kim is in Hay River setting up the new 3400, he will try to get there by tomorrow. We will notify you when Inuvik is up and running again.