

Microbiology Meeting Minutes

December 13, 2023

12:15 to 13:00

1. CMPT M233 survey results:
 - Discussed the samples received for this survey, what workup needed to be done and why
 - See notes
2. Qualified results on VITEK:
 - If a sample on the VITEK has an orange square with a little green square in it and the results say they are Qualified it means there is another entry on the VITEK that used the same accession number and same isolate number
 - Jen and Chelsea know how to change it to 2 and it will come across and go with the ID. If they are here, ask them for help
 - If can't figure it out, you can delete the ID on the VITEK screen and then reanalyze the order. It will then change the square to full green
 - If you are going to delete something from the VITEK computer, put a note in TCOMM that you did this and what the percentage ID the isolate was for documentation. The ID and bio number for the organism will automatically be in the LIS under the isolate tab
3. Positive COVID samples:
 - We are not going to send them over the holidays, just freeze them and log into the book
 - After the holidays will decide if we need to send the frozen ones or if we should just start sending new ones after that
 - Chelsea and Jen have done this process but haven't done it much. Laura S will work them when she is back to get the process sorted out and some type of job aid created to help with this
4. Laura S working some Saturdays in January and February:
 - Laura S is doing this to document how busy it is on the weekends and will record times to do things
 - It is also helpful for her to be on the bench and see things that are not working well
5. GAS in deep wound:
 - The ASTM says to do susceptibility testing for GAS in deep wounds
 - It is a little confusing. In the reporting chart there is not a column for deep wounds so use the Other column

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6. Mandatory training:
 - Laura S is accountable for the micro lab to make sure all staff have completed their mandatory training
 - Please ensure you use the Admin days you are given to get this completed
 - Also, if the bench isn't busy please make sure you spend the time doing this training
 - You do not have to use your own time for this training. It needs to be done on work time. The only course that is eligible for overtime is the CPR class since it takes so much time. Others need to be done on work time

7. If you notice something isn't working, doesn't look right, etc.:
 - If something in the LIS isn't working or doesn't look right, let Laura S know
 - Laura S recently changed the RS keypad but didn't realize she added spaces. Moses let her know and she learned something and also fixed the issue
 - If a bench or space isn't working or needs something, let Laura S know. If she isn't on the bench she might not know
 - Laura S will not be offended if people notice errors, something isn't work, etc. Let her know by TEAMS or email and she will try to fix it. If she can't find someone who can

8. Micro call backs:
 - Laura S has put a magnetic board on the front door of the micro lab
 - It has all the magnets with peoples names and numbers in order of who to call
 - Laura S will be sending an email to core lab staff, so they are aware of how this works
 - She will also see about making sure the PCC understands this process

9. Roundtable:
 - Katie- Had a wound with 2 different SA. One was MRSA the other MSSA. She reported them both and asked if this was correct. Laura S said if there are 2 different types of the same organism, report both if the susceptibility is different but only report 1 if they are the same. Also, if the susceptibility is different make sure they are both pure and not different because one is mixed with another organism