

Core Lab Meeting Minutes

June 5, 2024
Time 1300

Attendee	Present?	Attendee	Present?	Attendee	Present?
Lisa(Recorder)	✓	Amelia	✓	Uswald	✓
Theresa		Jeff	✓	Jolina	
Erin		Jobelle		Cindy	✓
David		Hanna	✓		

- July schedule- I will post it today but there may be a few changes towards the end of the month. I have been approved as of today to bring Bayo back for a month, so he will be here from the end of July until Aug 25!
- Staffing- Our new staff member, who accepted the 1-year term position, will start work on July 29. Her name is Brianne, and she is coming to us from Alberta.
- Break times- Just a reminder to be mindful of when we are taking our breaks. During the day when we have more staff spreading them out is easier, but please be mindful when you are on the later shifts that you are not waiting until the end of your shift to take a break. It is your responsibility to ensure you are getting your breaks.
- Cord Blood- I just to make sure everyone is on the same page when it comes to cord blood, whether it is for BB testing or gases. If a sample comes down and it is labelled with the moms' stickers, but it has "**Cord Blood**" written on the tube, please do not discard or cancel it. You can have the ward relabel the sample/requisition with the baby's labels. Of course, if they are unlabeled it will result in a rejection/cancellation. These directions are from Wanda, and we want to make sure everyone is following the same procedure. If anything changes in regard to this I will let you know.

Round Table

- Rejection Bucket- As a result of some RL6's that we have gotten I will look into having a rejection bucket for samples we do not process, ie unlabeled, mislabeled, leaking. This way we have the samples to show a ward the issues.
- Rounds running late- I spoke to Carolyn about the delay in the 0630 person getting reqs entered in the AM. We will monitor this process and see what the issue may be, ie- busym increase in Stat BW, staff showing up late. Please let me know of any issues you encounter.