

Core Lab Meeting Minutes

July 3, 2024
Time

Attendee	Present?	Attendee	Present?	Attendee	Present?
Lisa(Recorder)	✓	Amelia	✓	Uswald	✓
Theresa		Jeff		Jolina	✓
Erin		Jobelle	✓	Cindy	✓
David	✓	Hanna	✓		

- Lisa annual leave- I will be away July 6- 24,2024. I will have a list of those who will be the responsibility person in my absence. Laura will be the supervisor in charge.
- MTS- As I start to receive approved, uploaded SOP's to ournthssa, I will be uploading them to MTS for you to read and sign off on. Watch emails for these as I will send a notification out when uploaded.
- Plt background errors on Sysmex- If you have issues with platelets >20 on background, refer to Theresa's note in the troubleshooting book on how to resolve. Sometimes the 20L boxes need a mixing before placing on analyzers, so it is a good idea to mix them before replacing.
- TAT's- I just completed our TAT's and the numbers have not changed since last quarter. The INR values looked better since the LIS started communicating, so hopefully that is a good sign and those will continue to improve. CBC, Lytes and Trop still need to be watched. Remember to get those stat diffs and morphs out ASAP as well.
- Lab Coats- Please ensure you are not wearing your dirty lab coat outside of the lab. If you need to leave the department for any reason, please remove your gown before leaving the lab.
- August Schedule- You will see that people are scheduled for a few days in the Specimen Control bench, this will be to learn how to reconcile reports, receive Inuvik and Ft Smith boxes and answering the tube. The training should not take 3 days as you will know how to do most things, so once done you can spend the remainder of the time reconciling reports.
- TB Outbreak- we are in the beginning stages of a TB outbreak. If you are helping the MLA's and you come across a sputum sample, please give it to Micro as they will assess whether it will be tested here or sent out.
- Pathology Samples- **ALL** pathology samples need to be entered into LIS before they are shipped out. If you are helping unpack boxes, please ensure these get put aside to be entered, do not just place them in the APL boxes.