

## Microbiology Meeting Minutes

September 4, 2024

12:15 to 12:45

Attendee	Present?	Attendee	Present?
Laura S	✓	Chelsea	
Moses	✓	Jen	✓
Solomon	✓	Katie	✓
Laura G	✓		
Minutes recorder: Laura S			

1. Talk with Jennifer Daley addressing rumor about micro lab:
  - Jen and Lisa came to our meeting
  - Laura S mentioned to Jen that we have heard rumors about collections being added back to micro duties. This used to happen before, but it was removed during COVID. Jen is here to tell us that they are not considering bringing this back to the micro lab. We had a hard time recruiting micro with this component. The schools are not teaching this currently. Laura G has helped before which was helpful but not expected
  - Currently have a forced growth going that asks from more MLA and clerks and all collections will go to MLA
  - We want technologists to work at top of scope
  - Jennifer reminded us of all that if you hear these types of things, please let Laura S know so she can investigate. We do not want these types of things to escalate to bigger deals
  - Jennifer and Lisa left our meeting, and we had a chance to discuss this on our own
  - Moses commented that we need to be careful what we discuss with the core lab for this very reason
  - Everyone seems satisfied with the discussion we have
  
2. Faxing results:
  - The NTHSSA faxing policy has been assigned to everyone on MTS
  - If you need to fax patients' results, check the fax machine to see if the number is saved. If it is, it has already been confirmed and you can fax the results
  - If the number is not saved on the fax machine, you need to send a fax confirmation form to the location and there needs to be two people there when manually putting the number into the fax
  - Once a number is confirmed, it can be saved on the fax machine. You can leave the confirmation form on Laura S desk, and she will add the number
  - Whenever manually entering numbers, 2 people need to check the number before anything is sent
  - Be careful when using this fax machine as the touch screen is sensitive and you can accidentally select a location. Before you send a fax, make sure only the location you want is the destination

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- Laura S said one time there was only her and another tech. Ask if trainee is allowed. This is fine if they are comfortable confirming the number with you
3. October schedule:
- This will be going out today
  - We are going to go down to the 5 tech staffing
  - This will mean there is some administrative time. This will be used for doing mandatory training, work on extra projects, etc.
  - Katie will be taking Thanksgiving Day off. This will mean the staff will be weekend staffing, but one tech will be 12 to 8. This will be ok as the holiday Monday should not be too busy, and things can wait until Tuesday to be done. We can prioritize the work so only what needs to be done is done and if there is time, the rest can be done
4. Goulet:
- His PA is very resistant and now the doctors want extra susceptibility testing done that we cannot do
  - We are going to start sending his samples out and not doing any work here
  - Still order in the LIS with the MR codes. There is one for each type of sample. Just type in MR and you can look up all the codes
  - We will
5. ESBL:
- Make sure you check ASTM before doing MAST test
  - Not all GNB needs ESBL testing. EC, KPN, Proteus. Enterobacter does not need MAST testing.
6. Roundtable:
- No one had anything to add