

## Core Lab Meeting Minutes

Feb 12, 2024

Time 1405

Attendee	Present?	Attendee	Present?	Attendee	Present?
Lisa(Recorder)	✓	Amelia	✓	Jolina	
Amy	✓	Jobelle	✓	Cindy	✓
Theresa	✓	Hanna		Bri	
David	✓	Uswald			

- Standing Agenda Items:
  - Mandatory Training- Ensure your pathways are at 80%
- HIV/Syph- Just a reminder that HIV's and Syph's are considered Stat tests when it comes to needlestick injuries. Please do not send these to APL for testing. This applies to both the Patient and staff member who was punctured.
- Blood Bank Daily Checks- Please ensure you are marking off the daily checklist when you record the temps, the MTS temp and RPM and timer checks. This is the only way to record that this equipment is performing properly. In January there were 3 days in where these tasks were not completed, this is an important task that needs to be completed **EVERY** day by the tech working the bench.
- Blood Bank- Over the next 2 days they will be performing Table Top Scenarios around IVIG shortages, concentrating on Amber Phase. If any orders for IVIG come in, please find Amy and you will work together to fill out the paperwork. This will included documenting patient diagnosis and indications for transfusion, how much is required, is it over multiple days?