

Core Lab Meeting Minutes

Feb 26, 2025

Time: 1400

Attendee	Present?	Attendee	Present?	Attendee	Present?
Lisa(Recorder)	✓	Amelia	✓	Jolina	
Amy		Jobelle		Cindy	✓
Ira	✓	Hanna	✓	Bri	
David	✓	Uswald	✓		

- There seemed to be some confusion about how to reconstitute QC materials/EQAS samples and some people were allowing the materials to warm up to RT for 15 minutes before reconstituted. This is not a necessary step; they can be made up as soon as they are removed from fridge, and then need to sit for 15-30 minutes, depending on product.
- When calibrating Na and K together, ensure you switch back to the calibration that matches what you are using
- Vitros part- As shown during the meeting please ensure when placing this part on the Vitros you have the metal pin all the way in. For those of you not at the meeting please ask to be shown the part.
- I just want to ask that my office not be used as a break room going forward. I do not mind people leaving water bottles or treats for others on the table, but I ask that you do not have breaks or eat in there after hours. I have come in to drink containers, dirty plates and crumbs all over the table, and have my chair adjusted. I just ask people to be respectful of my space and my organized chaos 😊