

Core Lab Meeting Minutes

March 6, 2025

Time 1120

Attendee	Present?	Attendee	Present?	Attendee	Present?
Lisa(Recorder)	✓	Amelia	✓	Jolina	
Amy		Jobelle		Cindy	
Ira	✓	Hanna		Bri	✓
David		Uswald			

- TQC- Do not forget to put QC/Reagents into Active state when stating new lots.
- Expiry Dates- A reminder to make sure you are checking all expiry dates when using any reagent, QC, etc. This is an important task, but more so when it involves items that need lot to lot validations completed.
- Body Fluid QC- Please only run Body Fluid QC after you perform maintenance. So if you are doing maintenance in the afternoon this is when you would run the BF QC.
- Staff Appreciation Day- March 7th there will be a free Asian inspired meal for staff.
- Staffing- Please congratulate Ira in her new role as the Territorial Specialist for POCT. She will officially begin this role on March 10th. We will continue to train her in a few areas to help her in her role, and in worst case help us out in a pinch 😊
- Taxi Vouchers- Going forward, when using the taxi vouchers on call please take the yellow copies to give to the cab drivers and leave the white copies in the book.