|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Attendee** | **Present?** | **Attendee** | **Present?** | **Attendee** | **Present?** |
| Carolyn (Recorder) |  | Pearl |  | Myles |  |
| Jaime |  | Aldie |  | Miranda |  |
| Vanessa |  | Kaitlyn |  | Alix |  |
| Ryan |  | Janina |  |  |  |

Standing Agenda Items:

* Training – Please ensure that you reach 80% on your Mandatory Certifications. As discussed, time has been set aside to complete these activities. (See last meeting minutes)
* Hand Hygiene – We have entered our minimum number this month already!

Weekly Items:

1. BSC Maintenance – Moses Ogunkunle – Guest Presenter
	1. Moses demonstrated the proper maintenance of the BSC (Biannual)
2. Emergency Morning Rounds – Carolyn spoke to Andrew yesterday. Any collected samples sent need to be processed right away. Requisitions sent are part of morning rounds unless a special note is indicated on the requisition (difficult draw, etc.).
3. Medipatient Label Changes – Addition of the Client ID to the Label

 

Not sure of the go live date for the new labels yet.

1. Community Health Nurses set up in the LIS at Liwegoati are:



1. Fax Verifications – The LIS Team has asked that the LIS Fax Verification logs be placed in the Fax Verification folder.
2. Record Calls – Please ensure you record all calls for test add-ons or that request that results are sent to a location not indicated on the requisition.
3. Glucometer Glucose – Please do not enter N/A if a glucometer glucose is not provided from a community. Canned message **@DFNP** is recommended when a community does not provide the Glucometer result.
4. Please ensure that clients receiving 24-hour urine collection containers receive the correct collection instructions (available in the drawer between the clerks). A patient recently brought back a container without collecting for the full 24 hours.
5. We will start receiving Kitikmeot CBC samples on March 24th. Codes are available in Medipatient and LIS. Flights are Monday-Tuesday-Wednesday-Thursday and they will be faxing us when the courier picks it up. Please fax back when it arrives.
6. Myles will be leaving to welcome his new arrival. Cupcakes will be available on Friday (his last day).

Question from team:

* Team has asked Carolyn to reach out to Lisa and Laura about specimen quality rejections.