

Microbiology Meeting Minutes

March 19, 2025

12:15 to 13:15

Attendee	Present?	Attendee	Present?
Laura S	✓	Chelsea	✓
Moses	✓	Jen	✓
Laura G		Katie	✓
Minutes recorder: Laura S			

1. Change meeting series:
 - There was an issue booking the conference room because I was starting the meeting at 12:15
 - Laura S cancelled the first series and then made a new meeting series from 12 to 1
2. HFLU keypad:
 - Laura S has changed HFLU to order the panel for all
 - We need to make sure we do a gram (small GNB), catalase (positive) and oxidase (positive) first before we run the VITEK card
 - Each one will order the KB and ET if required
 - BL will be ordered as part of a KB panel. It will be resulted in the KB tab and the comment will be added in the KB tab
 - Superficial eye specimens will not have the BL done
 - There is not enough room to add the quantity so it will need to be manually entered
3. MORAX keypad:
 - Laura S has changed MORAX to order the panel for all
 - We need to make sure we do a gram (small GNB), catalase (positive) and oxidase (positive) first before we run the VITEK card
 - Eye S and other non-sterile will have the comments added as per the ASTM
 - There is not enough room to add the quantity so it will need to be manually entered
4. HPV testing:
 - Laura S has told some but not all
 - Cancer care is starting an initiative for HPV testing since it is what causes cervical cancer
 - The swabs will be self-collected and then sent to the lab
 - Micro will be taking on this project. We will need to Medipatient and order the samples (REHPV) and pack them up and send out once per week
 - When the results print back on the blood bank fax, we will need to manually transcribe the report into the LIS REHPV order

Microbiology Meeting Minutes

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12:15 to 13:15

- Laura S has made the keypads so they represent the different types of reports we will get back so we can use canned comments and not have to type it all out
 - This is why we have removed some testing (CXGEN) to allow us time to take this on
5. CXGEN sent out:
- We will be sending these out as per the email I sent
 - We will order the send out test for STH patients. Codes are on a post it note for now and will be added to the job aid
 - This includes any genital cultures and any wound cultures with a genital source
 - Vaginal cultures will be sent out even if don't meet the criteria
6. Leave time:
- Make sure you are keeping track of how much time you are taking off
 - Laura S doesn't monitor this so if you go over you might not get paid or it could be cancelled
7. Extra bench lights:
- Laura S still has extra bench lights
 - Let her know if some are needed somewhere else
 - They do inhibit the binders a bit, but they seem to work
8. CXTHR:
- We will only look at them at 48 hours not 24 and 48
 - How has this been going? Hopefully it is an improvement
9. CXNOS:
- We will only be reading these at 48 hours too
 - Need to put R on plate with 48 hour date read
 - We can put them in the O₂ incubator with the other 48 hour screens
 - We have also added a CNA plate
10. No orange pads:
- The orange pads for PCR testing are expensive so we decided last week we will not be ordering them anymore
 - Is everyone ok with this?
 - We decided that we could either not use them or order smaller ones or use paper towel soaked in Acel TB
 - We will discuss this again next week

Microbiology Meeting Minutes

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12:15 to 13:15

11. Flu subtypes:

- If we get a no subtype, we need to phone this to OCPHO
- If it happens on Thursday or Friday, they will advise us if it needs the subtyping done STAT. If it does, we need to follow another process for sending it to NML
- Laura S will add this information to the cheat sheet she made already and eventually it will be added to an SOP
- Moses as about the phone number for OCPHO and what to do after hours
- Laura S will check and confirm phone number and what we are to do if it happens after 5 pm

12. No test checked off on req:

- This happened and it took a while to figure out what was ordered
- Chelsea asked if a test can be created so that it can be ordered and the comment "no test checked off on requisition" can be added
- Laura S will investigate this but let everyone know if you can't track down sample information, we can only do what we can do. Put the sample with a note in the problem bucket and we will keep it until they call about it
- Moses also mentioned how requisitions continue to not be completed properly and that sometimes when they call ER the nurse won't give them the information. Laura S said to document this and get the nurse's full name. Sometimes this will make them help you

13. CandiSelect Agar:

- Everyone really likes this
- Laura S has made the keypad for this agar
- If you get growth on this plate but can't find it on the SAB, you can use the CandiSelect plate as we have already proven that it works well

14. New Medipatient labels:

- There are new Medipatient labels that also have Client ID
- You might notice this extra number

15. Fort Smith:

- They have not been labelling their samples at room temperature or refrigerated
- Laura S asked them about this
- Since they don't send many, they didn't want to send 2 envelopes. Laura S told them that 2 is ideal but if they can only send 1 to mark it as room temperature and that will be the safest
- It was also discovered that they can order 2 micro tests together. Laura S tried this, and it is happening
- Laura S put in task with LIS to see why this is happening

16. Roundtable:

Microbiology Meeting Minutes

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- No one had anything