

Microbiology Meeting Minutes
June 4 , 2025
12:00 to 13:00

Attendee	Present?	Attendee	Present?
Laura S	✓	Chelsea	✓
Moses	✓	Jen	✓
Laura G	✓	Katie	✓
Minutes recorder: Laura S			

1. Weekly check-in:
 - No one has any issues to discuss
2. Safety concerns:
 - No one has any safety concerns to discuss
3. EQA Surveys:
 - No EQA surveys to discuss
4. Accreditation:
 - No updates for this week
5. -80 freezer:
 - If we do maintenance on this freezer and the alarm is going to go off, email STH Maintenance so they are aware
 - Dexterra will call them even if the note is on the front
 - Still put the note on the freezer
6. Cancellation comment, order entry error:
 - This comment is confusing as they do not understand what an order entry error is
 - They then get concerned that the testing wasn't done
 - Laura S will make a better comment and make sure the rest of the lab knows about it and uses it
7. Trich test rack:
 - Laura S ordered a new trich test rack
 - Those that have used it say it works well
 - There is an extra one in Laura S's office if needed
8. Roundtable:
 - No one had anything