

Specimen Control Meeting Minutes

Oct 1, 2025

Time 1000

Attendee	Present?	Attendee	Present?	Attendee	Present?
Lisa(Recorder)	✓	Kaitlyn		Abigail	✓
Jaime	✓	Janina		Myles	
Pearl		Aldie	✓		
Vanessa	✓	Coralee			

- APL Requisitions-** There is a new procedure where we will accept requisitions from Alberta Doctors. Patients will no longer have to go to a physician here to have them transcribe it onto one of our requisitions. For samples arriving from the CHC's they simply just need to be placed in the cooler for the next shipment to APL. For reqs within our facility, they will need a Medpatient encounter and entered in LIS. For the Medpatient part you can ask them for their family Doctor if they don't have anyone you can just pick any doctor. The order code is ABREF, this will produce labels for you to place on your tubes. These reqs will be scanned into LIS as well, then send the Original req with the samples. The order will also automatically final receive the code in LIS so no reconciling it after. If a patient wants their family doctor to be added to the requisition, we will have to manually enter all information on the requisition so APL will have it, we will not enter it into the LIS. Please let me know if you notice any issues.
- Master Signature List-** Please make sure you fill out the Master Signature List for Blood Bank. It is posted on the white board outside Wanda's office.
- Lisa Away-** I will be away on Medical Travel Thursday afternoon and Friday. Amy will be the responsible person in Core and Jaime will be the responsible person for Specimen Control.