

Microbiology Meeting Minutes
October 29, 2025
12:00 to 13:00

Attendee	Present?	Attendee	Present?
Laura S	✓	Chelsea	
Moses	✓	Jen	✓
Laura G	✓	Katie	✓
Minutes recorder: Laura S			

1. How is everything going? Does anyone have anything they would like to discuss?
 - No one had anything
 - Trich in the evening. We should be setting these up in the evening if we have time. They are not a priority but if there is time, the sooner they are run the better and its better to do smaller batches and not big batches. We should leave the BSC running after 4 and the evening person should be shutting it down. Same with PCR testing, it can be done in the evening. The only thing we don't do is plant routine specimens but if there is time, BV can be plated, trich can be run, etc.
 - Laura S has added Doxy to TQC so when it arrives, it can be batched received. It still isn't showing up in the KB order, but Laura S will work on this. Validation starts Monday if the disks arrive
 - Laura S wanted to let everyone know you all do a great job, and our department runs so smoothly because everyone works together and hopefully enjoys work as much as one can. LOL. Everyone is doing the Flu report now which is great. This report goes to PHAC and is used to monitor the counts for the NWT. We are the only lab in the north that does this testing and the only lab that reports our actual results, which is something to be proud of. Also, everyone is now doing the ordering, and we have put these duties on Monday, which is the day we have time to do it. This shows our organization and how we are able to make sure all these important tasks get done.
2. Accreditation:
 - Won't be discussing anything new this week
 - Just to clarify some things from when we discussed alarm testing
 - Instruments vs equipment. Instruments are items like the VITEK/BACTEC, and equipment includes incubators, refrigerators, etc.
 - Alarms can be remotely monitored (like the -80 freezer and they are wired into the wall and when something is wrong, it alarms to Dexterra) and can be locally monitored which means the equipment has an alarm that goes off when something is wrong but can only hear it if you are in the area

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3. Ordering:
 - When doing the ordering, try to follow the when to order parameters on the order sheet
 - If we think we will need it soon and it isn't exactly at the ordering number, don't order too much in advance. We need to make sure we have room for the supplies, and we don't want to take too much room
 - Also, Laura S is going to try to have all the items account numbers correct so we don't have to go in and check them. There must be a way to get them changed and she is going to try to make sure all of us default to the 41045 code, so we don't have to worry about that either
4. EQA:
 - Go over CMPT C. diff, CMPT Screening and CMPT Bacteriology surveys and issues we had
 - Laura S will continue to assign the critiques on MTS. These are really good learning opportunities and reading them can count towards education. You are reading documents
5. FedEx online waybill:
 - Laura S made instructions for the first part
 - She will leave them on the fridge by the waybill tracking log
 - Use them when sending out HPV and if there is anything that needs to be changed, write that on the sheet. Once they are good, Laura S will laminate them
6. APL reports:
 - When we send for Doxy, we have been noticing they are only doing Doxy and not full susceptibility. Only sometimes
 - This is ok in this situation. The only time we really needed the full panel re-done was when they do the extra ESBL test and they just reported that, and it didn't make sense. Hopefully when we validate the new disk, we won't have to send out that much
7. Sterile urines:
 - They are not always sterile even if they say they are
 - Think about where they were collected and remember that a sterile urine is a sterile procedure that they wouldn't do on an outpatient basis. If you get a "sterile" urine and there are a lot of things growing or weird things growing, and it comes a non-sterile place, just treat it like a regular urine
8. Speaker:
 - We never bought a micro speaker so if anyone wants to use the orange one in Laura's office, feel free to connect to it and use it. Just make sure we all agree on the music and the volume. Evenings, do as you wish 😊

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9. Roundtable:
 - No one had anything