

Core Lab Meeting Minutes

Dec 31, 2025

Time 1400

Attendee	Present?	Attendee	Present?	Attendee	Present?
Lisa(Recorder)	✓	Amelia		Jolina	
Amy		Jobelle		Bri	
David		Hanna	✓	Brayden	✓
Isaiah	✓	Uswald	✓	Florence	✓

- **Hand Hygiene Audits-** As mentioned last week, I will be asking staff to complete 10 hand hygiene moments each month. You can use the QR code to log it, making sure you put "Core Lab" in the comment section so it gets logged to us. I will put the month on the white board so when someone does one you can make a mark so we can ensure we are getting your 10 moments.
- **Coag QC-** Until our new lot arrives, we will adjust how we are running QC. Our original plan doesn't flow very well so we will only make up and run 2 levels of QC daily. Every day we will run Level 1 and alternate between Level 2 and 3. Hanna will make something to keep track of what has been run.
- **Walk In-** The weekly and monthly maintenance has not been done for the walk in. Do a visual inspection weekly for any leaks, debris or dirt.