

Step	Action
Microbiology Daily Shutdown	
1	Disinfect Microbiology Work Room benches at the end of shift
2	Turn off all above bench lights in the Microbiology Work Room
3	Disinfect BSC in the Microbiology Work Room and lower the sash
4	Make sure QC plates are in the specimen fridge
5	Make sure reagent bucket is in the reagent fridge
6	Incubate LIM broths in the CO ₂ incubator
7	Disinfect TB Work Room benches at the end of shift
8	Disinfect BSC in the TB Work Room and lower the sash
9	Place all finalized PCR samples in the microbiology specimen fridge
10	Restock supplies such as gloves, Accel TB wipes, Accel TB liquid, etc.

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