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Friday Duties Checklist

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Friday Duties Checklist **Month:** **Year:**

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Weekly Duties																															
Discard swabs from previous weekend																															
Discard red sample bucket from previous weekend																															
Discard gram stained slides rack from previous weekend																															
Check biohazard garbage's and change if necessary																															
Open VITEK card boxes																															
Stock up benches with pipettes, glass tubes, slides, etc.																															
Discard LIM broths from previous weekend																															
Ensure next box of Trich kit to be used is already QC'd																															
Check supply of biohazard boxes and bags and notify STH_Maintenance if getting low																															

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